



City Council Meeting Agenda
August 17, 2026
City Hall Council Chamber
605 E. Main St.
Charlottesville, VA 22902

Juandiego R. Wade, Mayor
Natalie Oschrein, Vice Mayor
Jen Fleisher
Michael K. Payne
J. Lloyd Snook, III
Kyna Thomas, Clerk

4:00 PM Opening Session

I. Call to Order/Roll Call

II. Agenda Approval

III. Reports

1. Presentation: 2026 Regional Solid Waste Management Plan for the Thomas Jefferson Solid Waste Management Unit
2. Report: Discussion on Tech & Government

5:30 PM Closed Meeting (Boards & Commissions Appointments)

6:30 PM Business Session

IV. Moment of Silence

V. Announcements

VI. Recognitions/Proclamations

- Proclamation: National Nonprofit Day

VII. Community Matters Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces at <https://www.charlottesville.gov/692/Request-to-Speak>; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting. Comments on Public Hearing items are heard during the public hearing only.

VIII. Consent Agenda* The consent agenda consists of routine, non-controversial items whereby all items are passed with a single motion and vote. Individuals speaking during Community Matters may address items on the Consent Agenda.

3. Resolution: Resolution to Authorize \$204,017 in additional funds for the Albemarle Charlottesville Regional Jail (2nd reading)
4. Resolution: Resolution to appropriate Albemarle County Human Services funding to the Department of Human Services for the Community Attention Youth Internship Program for \$63,000 (2nd reading)
5. Resolution: Resolution to appropriate additional \$45,330.18 from the Virginia Department of Housing and Community Development, Housing Opportunities for Persons with AIDS/HIV grant 25-HOPWA-303 (2nd reading)
6. Resolution: Resolution to Appropriate funds for the Virginia Behavioral Health Docket Grant - \$78,150.00 (1 of 2 readings)
7. Resolution: Resolution to Appropriate Virginia State Police FY 27 HEAT Equipment Reimbursement Funding - \$10,000 (1 of 2 readings)

8. Resolution: Resolution to Grant \$400,000 for Climate Program Support for Residential Energy Improvement Services (1 of 2 readings)
9. Resolution: Resolution to renew CenturyLink Communications LLC License Agreement
10. Resolution: Resolution Appropriating \$750,000 received from the Jefferson Scholars Foundation for the Vacation of Clarke Court (1 of 2 readings)
11. Resolution: Resolution to Allocate \$2,000,000 School Operations Contingency Funds and Amend the FY 2027 Charlottesville City Schools Budget and the City's Pupil Transportation Budget

IX. City Manager Report

- Report: CAYIP Annual Report
- Report: City Manager Report
- Presentation: a. Strategic Plan Report for FY2024 - FY2026
- Presentation: b. City Manager's Work Plan

X. Action Items

12. Ordinance: Ordinance Approving Partial Closure of Castalia Street
13. Resolution: Resolution to Authorize the City Manager to Execute a Grant Agreement Pledging \$3 million to the Salvation Army for the Center of Hope Capital Campaign.

XI. General Business

XII. Community Matters (2)

XIII. Adjournment

MEETING GUIDELINES

- This is an in-person meeting with an option for the public to participate electronically by registering in advance for the Zoom webinar at www.charlottesville.gov/zoom. The meeting may also be viewed on the City's streaming platforms and local government Channel 10. Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call (434) 987-1267 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide 48 hours' notice so that proper arrangements may be made.
- The presiding officer shall ensure that individuals address their comments to City Council at appropriate times, in accordance with the meeting agenda and Council's Rules of Procedure.
- No person who is not a member of the city council shall orally address it until leave to do so has been granted by the city council or until invited to do so by the mayor. (City Code sec.2-71)
- Remarks and actions that disrupt the progress of the Council meeting, and remarks from persons other than councilors, the City Manager, the City Attorney, or a presenter for an Agenda Item are not permitted.
- The presiding officer shall call an individual to order, including a councilor, when that individual goes afoul of these rules. The following are examples of remarks and behavior that are not permitted:
 - i. Interrupting a speaker who is addressing Council at the speaker's microphone, or interrupting a speaker who has otherwise been invited to address Council during Community Matters or a Public Hearing
 - ii. Interrupting a councilor who is speaking
 - iii. Shouting, and talking (either individually or in concert with others) in a manner that prevents a speaker or a Councilor from being heard or that otherwise hinders the progress of the meeting
 - iv. Blocking paths for emergency exit from the meeting room; engaging in any conduct that prevents a member of the audience from seeing or hearing councilors during a meeting; standing on chairs or tables within the Council meeting room
 - v. Threats or incitement of violence toward councilors, City staff or members of the public
 - vi. Engaging in conduct that is a criminal offense under the City Code or the Virginia Code
 - vii. Campaigning for elected office
 - viii. Promotion of private business ventures
 - ix. Using profanity or vulgarity
 - x. Personal attacks against Councilors, City staff or members of the public
 - xi. Behavior which tends to intimidate others
- During a City Council meeting the presiding officer shall have control of the Council Chambers and the connecting halls and corridors within City Hall, and any other venue where a Council meeting is being held. In case of any conduct described above, the presiding officer may take measures deemed appropriate, including but not limited to suspending the meeting until order is restored, ordering areas to be cleared by the Sergeant at Arms, or requiring any individual to exit the meeting room and adjacent premises (connecting halls and corridors.)

Policy Briefing Summary

City Council



Regarding:	2026 Regional Solid Waste Management Plan for the Thomas Jefferson Solid Waste Management Unit
Staff Contact(s):	Kristel Riddervold, Director of the Office of Sustainability, Steven Hicks, Director of Public Works, Victoria Kanellopoulos, City Planner
Presenter:	Kristel Riddervold, Director of the Office of Sustainability, Isabella O'Brien (TJPDC)
Date of Proposed Action:	August 17, 2026

Issue

City staff and staff from the Thomas Jefferson Planning District Commission (TJPDC) are presenting City Council with the updated TJPDC Regional Solid Waste Management Plan. The presentation will cover the legal requirements, the process (including community engagement), and will focus on the implementation plan for the City of Charlottesville. At the September 8, 2026, City Council meeting, approval will be requested to adopt the updated TJPDC Solid Waste Management Plan.

Background / Rule

The Thomas Jefferson Solid Waste Planning Unit Regional Solid Waste Management Plan establishes the region's principal framework for managing solid waste, recycling, reuse, and related materials management activities through 2046. The Thomas Jefferson Solid Waste Planning Unit (TJSWPU) includes Albemarle County, Fluvanna County, Greene County, the City of Charlottesville, and the incorporated Towns of Scottsville and Stanardsville. The Thomas Jefferson Planning District Commission coordinates the plan on behalf of the member localities.

The TJPDC also conducts the annual Recycling Rate Reporting assessment. This annual report to the State is used to ensure that the TJ-SWPU meets the state mandated minimum recycling rate of 25% on an annual basis.

Per State Code, the Solid Waste Management Plan must be updated every 5 years and has a 20-year planning horizon. The current Plan was adopted on March 3, 2022. The Plan documents existing facilities and programs, summarizes reported recycling and disposal data, identifies known data limitations, evaluates future needs, and establishes a structure for coordinated regional action.

The TJPDC convened a Technical Advisory Committee (TAC) to develop implementation plans for each locality. The Plan development process began in September 2025 and included a project kickoff, 5 TAC meetings, a public survey and workshop, and draft plan development with TAC review. A summary of community input results is provided as Attachment 2.

The final steps include a 30-day public comment period (August 1-30), the opportunity for public comment through each locality's process, adoption of the Plan by each locality and the TJPDC, and submission of the Plan to the Virginia Department of Environmental Quality (DEQ). The relevant schedule for the City includes:

- August 17: Charlottesville Presentation
- September 3: TJPDC Public Hearing & Presentation
- September 8: Charlottesville Adoption (Consent Agenda)
- October 1: TJPDC Adoption

- Before October 24: Final Submission to DEQ

Analysis

Per State Code 9VAC-130-120 & 9VAC-130-125, each SWMP must include objectives for the 20-year planning horizon, discuss plan implementation and tracking, provide facility names, capacity, and lifespan, provide a strategy for funding and resources with descriptions of each, include a public education and information strategy, consider public-private partnerships and private sector participation, and maintain at least a 25% recycling rate.

The main changes between the current (2022) and updated SWMP are: updated existing conditions data and future projections, updated and expanded recycling analysis, discussion of recycling rate reporting limitations, new implementation framework and objectives, addition of plan maintenance and amendment procedures, and updated and expanded documentation of public engagement.

The updated implementation framework for the City continues many strategies from the current SWMP and incorporates community feedback and the 2021 Comprehensive Plan. Updated strategies address recycling data collection and public education, enhanced reporting metrics, implementing the City's recently adopted High-Performance Building Standards, engagement with multifamily housing residents and managers to expand recycling, and increasing diversion of yard waste and food scraps.

Financial Impact

There is no budget impact associated with this report.

Recommendation

Staff recommends City Council review the updated TJPDC Solid Waste Management Plan in advance of the request for adoption scheduled for September 8, 2026.

Recommended Motion (if Applicable)

N/A

Attachments

1. Attachment 1 - Draft Regional Solid Waste Management Plan link
2. TJSWPU Solid Waste Management Plan Update - Charlottesville

Attachment 1
Link to Draft Regional Solid Waste Management Plan

Draft 2026 – 2031 Solid Waste Management Plan materials:

- [Draft 2026 – 2031 Solid Waste Management Plan](#)
- Appendix A – Local Resolutions (not available yet)
- [Appendix B – Public Engagement Materials and Results](#)
- [Appendix C – Applied Policy Project](#)
- [Appendix D – Regional Implementation Plan](#)

More information about the Thomas Jefferson Solid Waste Planning Unit and this project is available at the following website: <https://tjpd.org/our-work/solid-waste/>



Thomas Jefferson Solid Waste Planning Unit – 2026 Solid Waste Management Plan Update

1

The Thomas Jefferson Solid Waste Planning Unit



2

2

Activities of the SWPU:

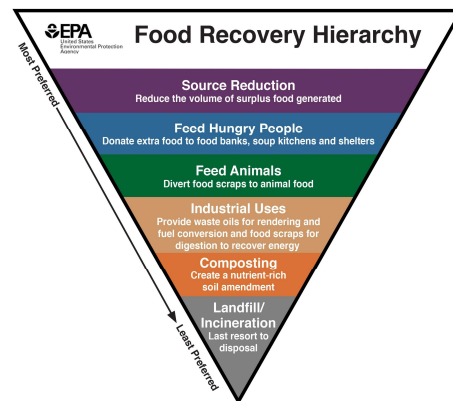
1. Conducting an annual census of solid waste and recycling activities in the Solid Waste Planning Unit (9VAC20-130-125. Recycling requirements.)
 - ☐ Report submitted by April 30th annually to DEQ
2. Maintaining the Solid Waste Management Plan (9VAC20-130-120. Planning requirements.)
 - ☐ Update the regional solid waste plan every 5 years
 - ☐ Update required by October 2026



3

3

Waste Management Hierarchy



4

Regulatory Requirements

- VA Regulatory Requirement to update SWMP
 - Adopt new 20-year plan by October 2026
- Planning Requirements - outlined in 9VAC-130-120 & 9VAC-130-125
 - Basic Planning Elements
 - Objectives for the 20-yr planning period
 - Discuss plan implementation and tracking
 - Facility names, capacity, and lifespan
 - Provision strategy for necessary funds and resources
 - Public education and information strategy
 - Consider public-private partnerships and private sector participation in execution
 - Maintain a 25% recycling rate

5

Regulatory Requirements

- Data and analyses
 - Population and projections
 - Urban concentrations, geographic conditions, economic growth and development, reuse and recycling markets, transportation conditions, and related factors
 - Estimates of solid waste generation from residential, commercial, industrial, construction and other sources
 - Listing of existing and planned solid waste facilities
 - All milestones in implementation of SWMP
 - Solid waste reduction program descriptions
 - Outreach program descriptions
 - Procedures for and results of waste collection evaluation
 - Assessment of current & predicted needs over 20 years
- Board resolution adopting the plan

6

Recycling Rate Estimation & Reporting

- Used to calculate the statewide recycling rate for DEQ
- Tracks progress towards waste reduction goals locally and helps to identify areas of improvement
- SWPUs that fall below their mandated recycling rate are required to submit a Recycling Action Plan (RAP)
 - [Administrative Code 9VAC20-130-125](#)
 - Our region is required to meet a 25% minimum recycling rate
- Required reporting from public facilities, recommended reporting from private haulers and facilities

7

Recycling Rate Calculation

Principal Recyclable Materials include paper, metal, plastic, glass, commingled, yard waste, wood, textiles, tires, used oil, used oil filters, used antifreeze, batteries, electronics, or material as may be approved by the director.

Municipal solid waste is waste that is normally composed of residential, commercial, and institutional solid waste and residues derived from combustion of these wastes

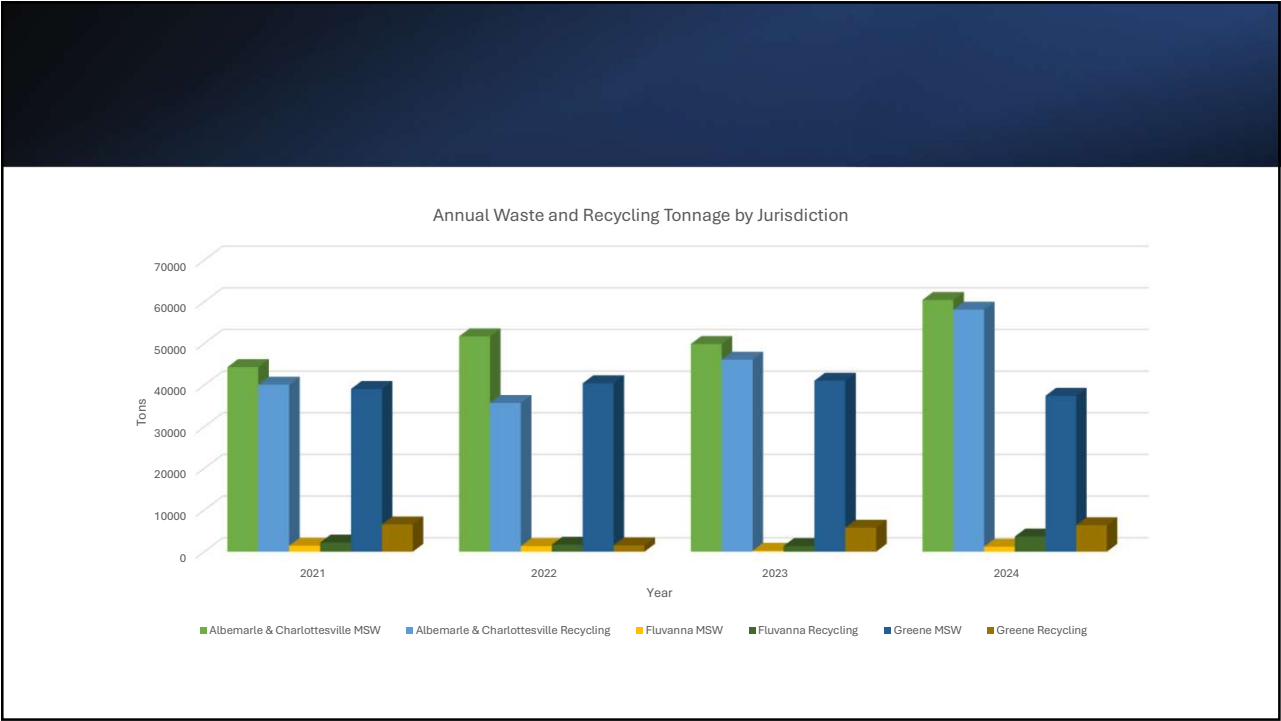
DEQ Credits (up to 5%) recycling of non-MSW materials, source reduction programs, recycling residue, solid waste reuse, pallets recycling

$$\begin{aligned} &[(PRMs) / (PRMs + MSW Disposed)] \times 100\% = \text{Base Recycling Rate} \\ &\text{Base Recycling Rate} + \text{Credits} = \text{Regional Recycling Rate} \end{aligned}$$

8



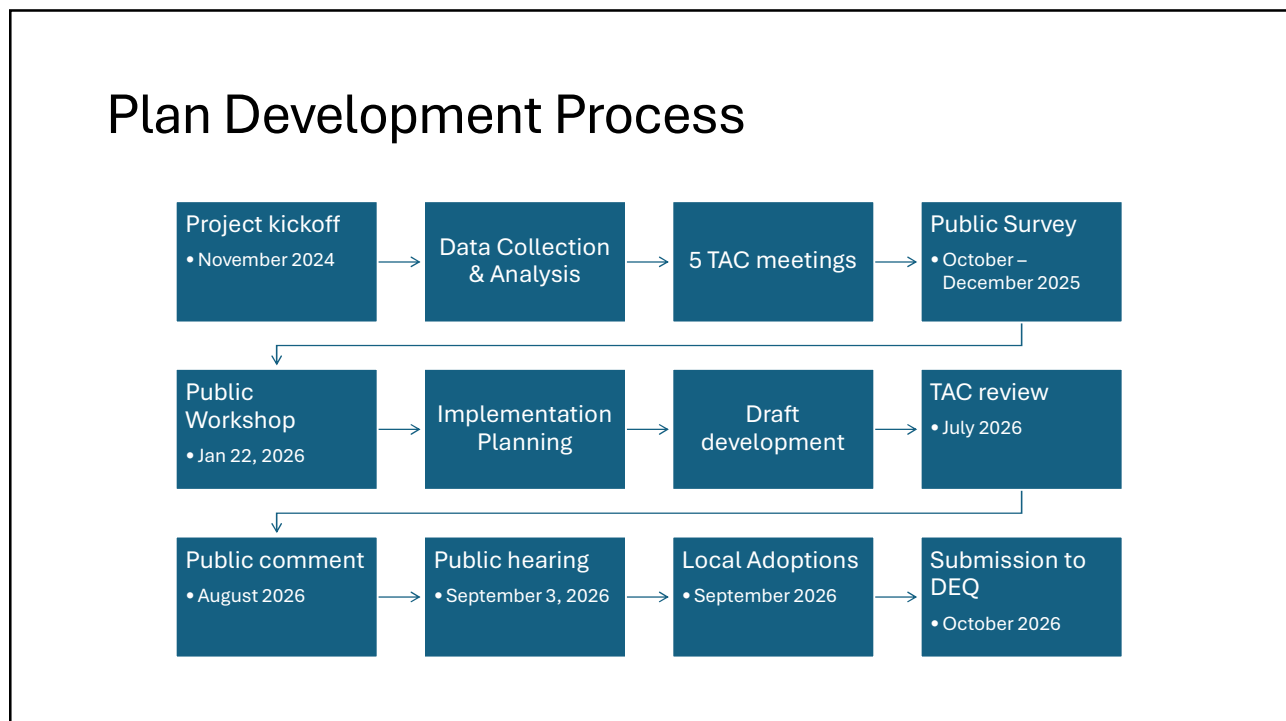
9



10



11



12

Public Survey

- **Waste Collection Satisfaction:** 58% of residents agree or strongly agree that they are satisfied with current collection and drop-off services.
- **Recycling Satisfaction:** 44% express satisfaction. Satisfaction drops significantly due to lack of trust in whether materials are actually recycled and uncertainty about what is accepted.
- **Composting Satisfaction:** Only 17% are satisfied. This is identified as the largest gap in service, with many residents expressing a high motivation to compost but a lack of convenient options.

View survey results: <https://arcg.is/1THn5z1>

13

Public Survey – Charlottesville Feedback

Category	Mentions	Key Sentiments
Composting Access	24	Strong interest in citywide curbside composting, neighborhood drop-off sites, and subsidized or municipal compost services. Many residents already compost and want easier participation for others.
Education & Clarity	22	Residents frequently requested clearer guidance on what can and cannot be recycled or composted, especially plastics, batteries, and specialty materials. Bin stickers, annual mailers, and simple lists were common suggestions.
Trust & Transparency	20	Many respondents questioned whether collected recyclables are actually recycled. They requested reporting, audits, destination information, and proof that materials are not ending up in landfills.
Expanded Recycling Options	17	Requests for acceptance of more materials, especially #5 plastics, plastic film, electronics, appliances, batteries, hazardous waste, and hard-to-recycle products.
Curbside Service Expansion	15	Residents want recycling and composting to be easier and more universal, including multifamily properties, apartments, businesses, and citywide curbside collection programs.
Multifamily & Rental Property Access	10	Renters frequently reported inadequate recycling or composting infrastructure at apartment complexes and requested requirements for property managers to provide these services.
Special Collection & Hard-to-Recycle Programs	9	Calls for more e-waste collection, appliance recycling, hazardous waste events, construction-material recycling, and recycling for specialty items.
Waste Reduction & Reuse	8	Residents expressed support for refill stores, Buy Nothing groups, reusable packaging, reduced plastic use, and stronger emphasis on reuse before recycling.

14

Regional Goals

Regional Plan (2026–2031) Goals
Data and Information Sharing
Goal 1: Provide residents and businesses with clear, accessible information to support waste reduction, reuse, and recycling efforts.
Goal 2: Develop best practices to enhance the collection, verification, and sharing of local waste and recycling data.
Planning
Goal 1: Maintain an accessible, efficient, and effective solid waste management system.
Goal 2: Reduce the quantity of waste generated through source reduction, reuse, and other techniques.
Waste Diversion
Goal 1: Utilize improved data systems to establish a measurable baseline and continually increase local waste diversion.
Goal 2: Stimulate demand for a circular economy, collaborate to expand markets for recovered materials, and expand sustainable business practices.
Goal 3: Provide environmentally sound solid waste collection facilities that are equitably distributed for residents.

15

Key Changes from the 2021 Plan

- Updated and expanded recycling analysis
- Discussion of recycling rate reporting limitations
- New implementation framework and locality specific objectives
- Included plan maintenance and amendment procedures
- Expanded public engagement

16

Steps to Plan Submission

- August: Public Comment Period
- August 11: Greene County Presentation
- August 17: Charlottesville Presentation
- August 19: Fluvanna Presentation
- September 2: Albemarle Presentation
- **September 3: TJPDC Public Hearing**
- September 8: Charlottesville
- September 16: Albemarle & Fluvanna Adoption
- September 22: Greene Adoption
- **October 1: TJPDC Adoption**
- Before October 24: Final Submission to DEQ

17

Draft Plan - Public Comment Period

- Open through August 31
- Visit <https://tjpd.org/our-work/solid-waste/> for details.

Contact Information

- Isabella O'Brien, Regional Planner 2
- iobrien@tjpd.org
- 434-422-4824



18

Policy Briefing Summary

City Council



Regarding:	Discussion on Tech & Government
Staff Contact(s):	Steve Hawkes, Director of Information Technology, John Maddux, City Attorney
Presenter:	Steve Hawkes, Director of Information Technology, Michael Kochis, Police Chief, Steven Hicks, Director of Public Works
Date of Proposed Action:	August 17, 2026

Issue

Background / Rule

Analysis

Financial Impact

Recommendation

Recommended Motion (if Applicable)

Attachments

1. Council Work Session Aug 2026



TECHNOLOGY IN OUR ORGANIZATION

August 17, 2026

Steve Hawkes, Director of IT, City of Charlottesville



AGENDA

- IT Department
- Software landscape
- AI



IT DEPARTMENT



CITY IT SERVICES

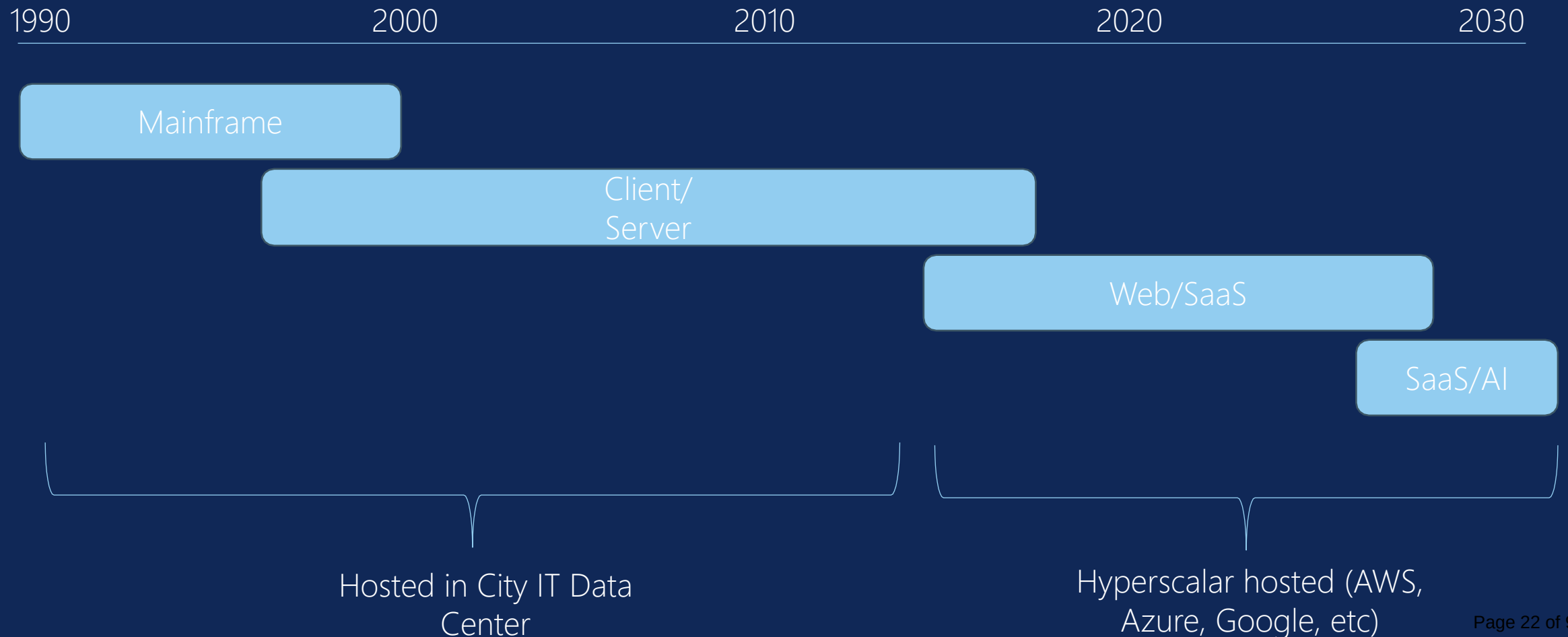
- General Support
 - 24x7 Hardware and Software support
 - Hardware and Software purchases
 - PC replacement program
 - City issued mobile phones
- Cybersecurity
 - Backups
 - Protection
 - Training
- Infrastructure
 - Data center
 - Network including wireless
 - CCTV
 - Office phone
 - AV
- Strategic resource
 - Consulting for software purchases
 - Software development
 - Microsoft 365, SAP, GIS

[IT Services Catalog.pptx](#)



SOFTWARE LANDSCAPE

SOFTWARE SYSTEMS IN THE CITY OVER THE YEARS





ENTERPRISE SOFTWARE IN THE CITY

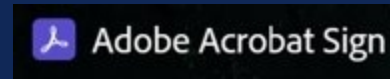
- Microsoft 365



- SAP



- Adobe Sign



- MyHR





ARTIFICIAL INTELLIGENCE (AI)

OUR AI EXPERIENCE (2018-2024)



- UVA Partnerships – infrastructure image recognition project (2018)
- City Website chatbot deployment (2020)
- IT Applications Team Focus Group (2023)
- Organization-wide AI Guidance published (2024)



Artificial Intelligence (AI) and Recommended Safe Practices

City of Charlottesville, you may have heard of artificial intelligence (AI) lately in the news. If you're curious as to what it is, and how it relates to your work at the City of Charlottesville, read on.

What is AI?

- Artificial Intelligence focuses on developing computer systems capable of reasoning, learning, and taking actions, mimicking human intelligence, especially when dealing with data volumes beyond human capacity for analysis.

What are some examples of AI?

- You may have heard of AI tools such as ChatGPT, Gemini, CoPilot, OpenAI, and Watson.

How can I use AI safely?

- **Do not Share Sensitive Data** – AI systems cannot guarantee any sort of data confidentiality. Please refrain from inputting any information that could be considered sensitive or confidential into AI systems.
- **Contact IT Before Purchasing any AI Systems** - If you are interested in using a system that involves AI, please contact IT so that the system can be thoroughly investigated.
- **Bias Data Risk** – AI systems are only as accurate as the datasets they are trained on, so they tend to be prone to bias data outputs. It's important to be mindful of biases that might emerge during any AI operation.

Please complete the survey below if you use AI for your job or you are interested in learning more.

Link to the survey: <https://forms.office.com/g/hdZDtnJk7w>

If you have any questions or concerns, please contact the Helpdesk at helpdesk@charlottesville.gov, 970-3194, or

<https://helpdesk.charlottesville.gov>

[see less](#)

OUR AI EXPERIENCE (2025-2026)



- AI Survey and What's In It For Me (WIIFM) AI Workshop (2025)
- Citywide Microsoft 365 Copilot Contest and Focus Group (2025)
- WIIFM AI Workshop (2026)
- AI Policy Development (2026)
- AI Innovation Sprints with UVA School of Data Science (2026)
- AI User Group (2026)
- IT Application Team AI Agent development (2026)

WHAT WE LEARNED – THE GOOD



- Helps with Productivity and Efficiency
 - Communication, content creation and efficiency
 - Improved clarity in writing and messaging
 - Faster content drafting and brainstorming
 - Helpful starting points for policy development
 - Summarizing
 - Comparison of documents , e.g. invoices
- Levels playing field
 - Data Analysis
- Search and Organization – (Microsoft 365 Copilot)
 - Quickly finding content across Teams (including Chat), OneDrive and Email
- Agentic AI development by IT

WHAT WE LEARNED – THE NOT SO GOOD

- Expectations vs. Reality
- Mindset change is difficult
- Hallucinations





AI CONCERNS

- Exposure of sensitive or confidential data
- Agentic AI
- Hallucinations
- Cybersecurity

MITIGATION STRATEGIES



- Exposure of sensitive or confidential data
 - Clear AI policies and procedures
 - User Policy
 - Software - Suitability and Risk Level Assessment
 - Authorized AI Features exhibit
 - Cybersecurity tool
- Agentic AI
 - Policies
 - Training and guidance
- Hallucinations
 - Training and guidance
- Cybersecurity
 - Cybersecurity defense tools



THANK YOU

CITY OF CHARLOTTESVILLE



Proclamation

CELEBRATING NATIONAL NONPROFIT DAY August 17, 2026

WHEREAS, National Nonprofit Day is observed annually on August 17 to recognize the indispensable contributions of nonprofit organizations that strengthen communities and improve the quality of life for residents; and

WHEREAS, Charlottesville's nonprofit organizations provide critical services and opportunities in areas such as affordable housing, education, health care, food security, environmental stewardship, arts and culture, youth development, economic mobility, and support for older adults, veterans, and individuals with disabilities; and

WHEREAS, these organizations are sustained by the dedication of staff, volunteers, board members, donors, and community partners whose service and generosity help build a more connected, compassionate, and resilient Charlottesville; and

WHEREAS, nonprofit organizations serve as trusted partners to the City of Charlottesville by fostering civic engagement, encouraging volunteerism, responding to emerging community needs, and working collaboratively to address local challenges; and

WHEREAS, the City's nonprofit community enriches the social, cultural, and economic vitality of Charlottesville and demonstrates every day that collective action and public service strengthen our community for present and future generations.

NOW, THEREFORE, BE IT PROCLAIMED that the Charlottesville City Council hereby recognizes and honors **National Nonprofit Day** in the City of Charlottesville and encourages all residents to recognize and celebrate the invaluable contributions of nonprofit organizations and to support their missions through volunteerism, charitable giving, advocacy, and community partnership.

Signed and dated the 17th day of August 2026.

Juandiego Wade, Mayor

Kyna Thomas, Clerk

Policy Briefing Summary

City Council



Regarding:	Resolution to Authorize \$204,017 in additional funds for the Albemarle Charlottesville Regional Jail (2nd reading)
Staff Contact(s):	Samuel Roman, Assistant City Manager, Krisy Hammill, Director of Budget
Presenter:	Krisy Hammill, Director of Budget
Date of Proposed Action:	August 17, 2026

Issue

The City's FY 2027 budget allocates \$5,011,040 for the City's share of ACRJ costs, but the final required amount is \$5,215,057. An amendment of \$204,017 is needed to cover the shortfall.

Background / Rule

The City's FY 2027 budget included a figure for ACRJ that was derived from an initial estimate that had previously been shared with the ACRJ board, not from ACRJ's final approved budget. This discrepancy became apparent when the City received an invoice from ACRJ in July.

Analysis

The original budget estimate from ACRJ reflected revised member cost share percentages using the 5-year census for each jurisdictional share but not the final line-item budgetary changes for FY 2027. ACRJ's total budget for FY 2027 totals \$19,678,000, which represents an increase of \$542,000 or 7% over the FY 2026 budget. Member funding for operations increased \$507,000 or 4.8% when compared to FY 2026. The City of Charlottesville's cost share is 40.24% of the \$507,000 increase, which totals the amount of the requested amendment of \$204,017.

Financial Impact

The additional \$204,017 in funding needed to cover the City's cost share of ACRJ operations for FY 2027 will be covered using previously appropriated funds in the City's Citywide Reserve account.

Recommendation

Staff recommends approval of the resolution to amend the budget.

Recommended Motion (if Applicable)

Attachments

1. Resolution to Amend FY 2027 Budget for ACRJ



RESOLUTION #R-__-__

Authorizing \$204,017 in additional funds for the Albemarle Charlottesville Regional Jail (ACRJ)

WHEREAS, the City of Charlottesville is a jurisdictional member of the ACRJ and as a member shares in the costs of the operations of the jail; and

WHEREAS, the City of Charlottesville's FY 2027 Adopted Budget did not appropriate the City's full cost share for FY 2027;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, funds the additional \$204,017 in additional funds needed to fulfill the City's share of the costs, is hereby appropriated as follows:

Transfer From:

\$ 204,017 Fund: 105 Cost Center: 1631001000 G/L Account: 599999

Transfer To:

\$ 204,017 Fund: 105 Cost Center: 9713001000 G/L Account: 599999

Date Adopted:

Certified: _____
Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution to appropriate Albemarle County Human Services funding to the Department of Human Services for the Community Attention Youth Internship Program for \$63,000 (2nd reading)
Staff Contact(s):	Reginald Allen, Human Services Planner
Presenter:	Misty Graves, Director of Human Services
Date of Proposed Action:	August 17, 2026

Issue

The Community Attention Youth Internship Program (CAYIP) was established to address the lack of meaningful employment opportunities and career exposure for youth, particularly those facing barriers to success. By providing paid internships, workplace readiness training, and career exploration, the program helps youth develop the skills, confidence, and experience needed to achieve long-term educational and employment success.

Background / Rule

Established in 2007, the Community Attention Youth Internship Program (CAYIP) was created to provide youth with meaningful employment opportunities, promote positive youth development, and reduce barriers to long-term educational and career success. The program equips young people with hands-on work experience, workplace readiness skills, and exposure to career pathways while fostering responsibility, confidence, and self-sufficiency.

Since its inception, CAYIP has built strong partnerships throughout the community by collaborating with local schools, youth-serving organizations, local Departments of Social Services, the 16th District Court Services Unit, and Region Ten. These partnerships play a vital role in recruiting participants by promoting application opportunities, sharing important deadlines, and hosting informational sessions. CAYIP is committed to ensuring each internship cohort reflects the diversity of the community it serves.

After submitting an application, youth participate in an interview process. Those selected are intentionally matched with internship sites based on their career interests, strengths, and skills. This thoughtful placement process helps ensure participants gain meaningful hands-on work experience while exploring career pathways that align with their goals and aspirations, ultimately preparing them for future education and employment opportunities.

The Community Attention Youth Internship Program (CAYIP) provides youth ages 14–21 with meaningful internship opportunities that offer valuable hands-on work experience. Internship sessions are available during both the school year and the summer. Participants earn a performance-based stipend of \$15.00 per hour while developing workplace readiness skills, exploring career pathways, and identifying their strengths and interests. Through these experiences, youth build the knowledge, confidence, and professional skills needed to support long-term educational and career success.

Analysis

With the County's child poverty rate estimated to range between 7% and 12%, expanding access to paid internship opportunities can provide meaningful support to economically disadvantaged households.

Through earning the performance-based stipend as well as completing financial literacy courses, CAYIP

creates opportunities for long-term economic well-being. CAYIP addresses families in economically challenging situations who may struggle with budgeting, saving, and planning for future expenses. Participants in CAYIP learn how to create and maintain a budget that accurately reflects their income and expenses. This training helps them avoid financial shortfalls and prepares them for emergencies.

The funding will enable Community Based to serve 21 Albemarle County youth by providing them with access to the Community Attention Youth Internship Program (CAYIP).

Financial Impact

The requested funds will provide Albemarle County youth with access to participate in the Community Attention Youth Internship Program (CAYIP), promoting financial stability and economic empowerment.

Recommendation

Staff recommends approval and appropriation of funds.

Recommended Motion (if Applicable)

Staff recommends a motion to adopt the resolution as written.

Attachments

1. FY27 DHS Albemarle County Funding

RESOLUTION APPROPRIATING FUNDS

County of Albemarle, General Funds for Charlottesville Youth Internship Program in the amount of \$63,000

WHEREAS, The City of Charlottesville, through the Department of Human Services has received funding to support the Charlottesville Albemarle Youth Internship Program (CAYIP) from the County of Albemarle in the amount of \$63,000;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$63,000 is hereby appropriated in the following manner:

Revenues

\$63,000 Fund: 213 CC: 3413003000 G/L: 432030

Expenditures

\$63,000 Fund: 213 IO: 3413003000 G/L: 530450

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$63,000 in funds from the County of Albemarle.

Policy Briefing Summary

City Council



Regarding:	Resolution to appropriate additional \$45,330.18 from the Virginia Department of Housing and Community Development, Housing Opportunities for Persons with AIDS/HIV grant 25-HOPWA-303 (2nd reading)
Staff Contact(s):	Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Taylor Harvey-Ryan, Grants Program Manager
Date of Proposed Action:	August 17, 2026

Issue

The City of Charlottesville has been awarded an additional 45,330.18 in HOPWA grant funds from the Virginia Department of Housing and Development and extended the period of performance through September 30, 2026 to allow for spending these additional funds.

Background / Rule

The Office of Budget and Grants Management, in coordination with the Blue Ridge Area Coalition on Homelessness (BRACH), has received an additional 45,330.18 in HOPWA funds applied from the Virginia Department of Housing and Community Development. These additional funds will bring the total award for the grant to 437,912.18 to be spent by September 30, 2026.

Analysis

The City of Charlottesville has staff from Human Services and the Office of Budget and Grants Management serving on the BRACH Board. H.O.P.W.A., is an important resource in our community's efforts to end homelessness. The grant provides services in four key areas in addition to Administration:

1. Tenant-Based Rental Assistance (T.B.R.A.): The Blue Ridge Health Department (B.R.H.D.) partners with The Haven to provide T.B.R.A. to eligible participants. The B.R.H.D. screens participants for eligibility and inspects the proposed property to ensure that it meets H.U.D. requirements. Upon successful screening, The Haven contacts the landlord to arrange monthly rent payment, similar to rapid re-housing.
2. Short-term Rental, Mortgage and Utility Assistance: B.R.H.D. screens eligible participants for short-term assistance including emergency utility payments to avoid shut off.
3. Supportive Services: B.R.H.D. provides supportive services including crisis intervention, case management and service referrals.
4. Homeless Management Information System(H.M.I.S.): The City of Charlottesville as the award recipient will ensure that H.M.I.S. data is complete through an agreement with B.R.A.C.H. to have the Executive Director ensure data quality. Our Continuum of Care (C.O.C.) has a well-populated database for individuals experiencing homelessness. HMIS collaboration provides real-time monitoring of the needs and progress of individuals and households facing homelessness. Collaborative use of H.M.I.S. among B.R.A.C.H. C.o.C. Service Providers expedites communication and reduces the need to interface disparate documentation systems.
5. Administration: The City of Charlottesville as the award recipient, is eligible for an administrative fee up to seven (7) percent of the total award. Staff proposes that we pass these dollars through to B.R.A.C.H, B.R.H.D. and The Haven to support the supervision of assigned staff.
- 6.

This grant advances the City of Charlottesville's City Council Strategic Plan Framework "to be a place where everyone thrives". More specifically, this grant advances the strategic outcome area, Housing, which indicates "Charlottesville defines access to liveable housing as a human right and works to ensure housing choices and mobility are provided for all who seek it through the implementation of the Affordable Housing Plan". The HOPWA funds provided by the Virginia Department of Housing and Community Development provides access to housing supports and services to assist individuals with HIV/AIDS with maintaining housing.

Financial Impact

There is no budgetary impact to the City of Charlottesville as this grant is entirely federal pass-through funds and no local match is required. All funds will be distributed to sub-recipients for service provision.

Recommendation

Staff recommends the acceptance of the additional FY25 HOPWA grant award and approval of the resolution to appropriate the HOPWA funds.

Recommended Motion (if Applicable)

I move to approve the resolution as presented to appropriate the FY2025 HOPWA grant funds in the amount of \$45,330.18.

Attachments

1. 25HW303 Additional Funding Resolution
2. 25HW_303 Grant Amendment for additional funds
3. 25HW_303 Grant Amendment to Extend Period of Performance

RESOLUTION APPROPRIATING FUNDS
Housing Opportunities for Persons with AIDS/HIV (HOPWA) Grant
additional \$45,330.18

WHEREAS, The City of Charlottesville, through the Office of Budget and Grants Management, has received the H.O.P.W.A. grant from the Virginia Department of Housing and Community Development in the amount of \$45,330.18;

WHEREAS, the City of Charlottesville serves as the fiscal agent for this grant program; and

WHEREAS, the grant award covers the period July 1, 2024 through September 30, 2026.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of 45,330.18 us hereby appropriated in the following manner:

Revenues

\$45,330.18 Fund: 209 Internal Order: 1900614 G/L Account: 430120

Expenditures

\$45,330.18 Fund: 209 Internal Order: 1900614 G/L Account: 530550

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$45,330.18 from the Virginia Department of Housing and Community Development.

AMENDMENT
to
GRANT AGREEMENT
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM
July 01, 2024 to September 30, 2026

Version 4

25-HW-303

This Amendment documents the Increase of funds as indicated below.

Original Award	Increase of Funding	Amended Award
\$392,582	\$45,330.18	\$437,912.18

All of the terms and conditions of the original Housing Opportunities For Persons With AIDS Program agreement made between the **Virginia Department of Housing and Community Development** and **City of Charlottesville** are applicable.

Virginia Department of Housing and Community Development

Sandra Powell, Deputy Director

Date

City of Charlottesville

Signature

Printed Name

Title

Date

AMENDMENT
to
GRANT AGREEMENT
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM
July 01, 2024 to June 30, 2026

VERSION 3

25-HW-303

This Amendment changes the end date of the original Housing Opportunities For Persons With AIDS Program agreement in the amount of \$392,582.00 from **June 30, 2026 to September 30, 2026**.

All of the terms and conditions of the original grant agreement made between the **Virginia Department of Housing and Community Development** and **City of Charlottesville** are applicable.

Virginia Department of Housing and Community Development

Sandra Powell, Senior Deputy Director

Date

City of Charlottesville

Signature

Printed Name

Title

Date

Policy Briefing Summary

City Council



Regarding:	Resolution to Appropriate funds for the Virginia Behavioral Health Docket Grant - \$78,150.00 (1 of 2 readings)
Staff Contact(s):	Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Spenser Kennedy, OAR
Date of Proposed Action:	August 17, 2026

Issue

The City has received a grant in the amount of \$78,150 from the Supreme Court of Virginia Behavioral Health Docket Grant to support the Albemarle/Charlottesville Therapeutic Docket program.

Background / Rule

The City of Charlottesville, on behalf of the Albemarle-Charlottesville Therapeutic Docket program, has received a Supreme Court of Virginia Behavioral Health Docket Grant for \$78,150.00 for operations of the therapeutic docket program, which is operated by Offender Aid and Restoration (OAR). The City of Charlottesville serves as fiscal agent for the Supreme Court of Virginia Behavioral Health Docket Grant.

Analysis

In its seventh year of operation, the Albemarle-Charlottesville Therapeutic Docket program is a supervised 9 to 12 month treatment program that serves as an alternative to incarceration for offenders. The Therapeutic Docket is a specialized docket within the existing structure of the court system given the responsibility to handle cases involving adult misdemeanor offenders who suffer from serious mental illness. The program uses the power of the court to assist offenders to achieve wellness and recovery through a combined system of intensive supervision, medication management, mental health treatment, and regular court appearances.

The total program budget is \$357,660.00 and includes three funding sources:

Supreme Court of VA - \$78,150.00

City of Charlottesville: \$139,755.00, which has already been appropriated

Albemarle County: \$139,755.00, which has already been appropriated

Financial Impact

No additional City funding is required as the City's match for this grant, \$139,755.00, was appropriated as part of the FY 2027 Council Approved Budget as part of the City's contribution to Offender Aid and Restoration.

Recommendation

Staff recommends the appropriation of the grant funds.

Recommended Motion (if Applicable)

I move to approve the resolution to appropriate the funding for Virginia Behaviorla Health Docket Grant from the Supreme Court of Virginia Behavioral Health Docket Grant.

Attachments

1. FY27 Appropriation Therapeutic Docket Resolution

APPROPRIATION
Albemarle-Charlottesville Therapeutic Docket Grant Award
\$78,150.00

WHEREAS, the Supreme Court of Virginia awarded the Supreme Court of Virginia Recovery Court Docket Grant in the amount of \$78,150.00 for the Charlottesville/Albemarle Recovery Court in order to fund salaries, benefits, and operating expenses; and

WHEREAS, the City of Charlottesville serves as the fiscal agent for this grant program; and

WHEREAS, the City of Charlottesville and Albemarle County both have dedicated local matches to this grant, totaling \$279,510.00; and

WHEREAS, the grant award covers the period July 1, 2026 through June 30, 2027.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, which the sum of \$78,150.00, received as a grant from the Supreme Court of Virginia, is hereby appropriated in the following manner:

Revenues

\$78,150.00 Fund: 209 Internal Order: 1900717 G/L Account: 430110

Expenditures

\$78,150.00 Fund: 209 Internal Order: 1900717 G/L Account: 530670

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$78,150.00 from the Supreme Court of Virginia.

Policy Briefing Summary

City Council



Regarding:	Resolution to Appropriate Virginia State Police FY 27 HEAT Equipment Reimbursement Funding - \$10,000 (1 of 2 readings)
Staff Contact(s):	Holly Bittle, Management Analyst III, Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Michael Kochis, Police Chief
Date of Proposed Action:	August 17, 2026

Issue

The Virginia Department of State Police's Help Eliminate Auto Theft ("HEAT") Program reimburses Virginia law enforcement agencies for equipment, training, software, or recurring costs to combat the theft of vehicles and vehicle parts in their respective jurisdictions. The Charlottesville Police Department ("CPD") was awarded \$10,000.00 for FY 2027 through the HEAT program to reimburse the City of Charlottesville for its annual subscription fees for the BERLA system, the purchase of a SyncLair software license, and funds for new user training and continuing education for the BERLA system.

The BERLA system combined with the SyncLair software in addition to other interventions, is expected to continue to help CPD to reduce the number of vehicle thefts in calendar years 2026 and 2027.

Background / Rule

The Charlottesville Police Department (CPD) is a current subscriber to BERLA Toolkit software, which gives CPD the ability to perform forensic downloads from stolen vehicle computer systems to collect detailed evidence to more effectively prosecute stolen vehicle cases. The addition of the SyncLair software will allow detectives to upload BERLA downloads and cell phone records to map where vehicles have traveled after being stolen. This will provide more insight into who is stealing vehicles and where they take them.

In an effort to reduce regional vehicle thefts, CPD has been able to give access to its BERLA system to other Virginia Law Enforcement agencies to help neighboring jurisdictions investigate their local vehicle theft cases.

Over the past three years, CPD has seen an overall decrease in motor vehicle thefts. Years 2023, 2024, and 2025 saw vehicle theft numbers of 172, 125, and 142 respectively. This grant is expected to help CPD continue to see the number of vehicle thefts stabilize or decrease after seeing a slight increase last year.

Analysis

Appropriation of these funds is expected to help CPD continue to reduce the number of vehicle thefts by providing funding for its annual subscription fees for the BERLA system, the purchase of SyncLair software, and funds for new user training and continuing education for the BERLA system outside of its annual FY 2027 appropriated General Fund operating budget.

Financial Impact

This will not impact the General Fund. No matching funds are required.

Recommendation

Staff recommends approval and appropriation of this funding.

Recommended Motion (if Applicable)**Attachments**

1. Resolution - FY 27 HEAT Grant Appropriation



#R-__-__

RESOLUTION APPROPRIATING FUNDS FOR FY 2027 HELP ELIMINATE AUTO THEFT (HEAT) EQUIPMENT REIMBURSEMENT PROGRAM \$10,000.00

WHEREAS, the City of Charlottesville, through the Police Department, has received a grant from the Virginia Department of State Police's Help Eliminate Auto Theft (HEAT) Program in the amount of \$10,000.00 to be used for sending investigators and/or officers who investigate auto theft-related crimes to training for the BERLA Toolkit, to pay the FY 2027 annual fees for the BERLA Toolkit, and to purchase a SyncLair software license.

WHEREAS, the grant award covers the period of July 1, 2026, through May 31, 2027

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville that a total of \$10,000.00 be appropriated in the following manner

Revenues \$10,000.00

Fund: 209 IO:1900697 CC3101005000 \$10,000.00 GL:430110 State Grant

Expenditures \$10,000.00

Fund: 209 IO:1900697 CC3101005000 \$10,000.00 GL:530260 Software Lic/Maint.; and

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of the \$10,000.00 from the Virginia Department of State Police.

Approved by Council
August 17, 2026

Kyna Thomas, MMC
Clerk of Council

	<u>Aye</u>	<u>No</u>
Oschrin	___	___
Payne	___	___
Fleisher	___	___
Snook	___	___
Wade	___	___

Policy Briefing Summary

City Council



Regarding:	Resolution to Grant \$400,000 for Climate Program Support for Residential Energy Improvement Services (1 of 2 readings)
Staff Contact(s):	Emily Irvine, Climate Program Manager, Kristel Riddervold, Director of the Office of Sustainability, Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Emily Irvine, Climate Program Manager
Date of Proposed Action:	August 17, 2026

Issue

The Office of Sustainability (OS) recommends awarding \$400,000 in grant funds to the Local Energy Alliance Program (LEAP) to deliver a suite of services designed to support Charlottesville residents to reduce energy use in their homes. Services include operation of the Energy Resource Hub, provision of home energy audits for low- and moderate-income community members, and delivery of the Residential Retrofit Mini-Grant Program. The award also includes education and marketing support to drive uptake of the programs.

Background / Rule

Approximately 95% of Charlottesville's greenhouse gas emissions are attributable to non-municipal, community-based activities. Of this share, approximately 30% come from the residential sector. The City's Climate Program recognizes that it can be difficult for homeowners and renters to identify and understand improvements that could be made to their homes to save money and energy and to navigate programs and incentives available to them to support making those improvements. We seek to support community members in making energy upgrades to their homes through energy navigation services, technical assistance and financial support.

In July 2026, OS issued a Notice of Funding Availability (NOFA) seeking a non-profit partner to deliver energy efficiency programs that help Charlottesville homeowners and renters access and navigate various home energy improvement programs. The goals of such a program are to:

- Reduce energy usage and utility costs for Charlottesville residents.
- Provide energy audits and technical assistance as well as financial support to residents to make energy improvements in their homes, whether they are owners or renters.
- Support community members in reducing their greenhouse gas emissions.
- Leverage additional funds available to residents from other local, state, federal, or utility-funded incentive programs.
- Centralize energy improvement programs and incentives available to Charlottesville households through the Energy Resource Hub, including the anticipated Home Efficiency Rebate Program and the High Efficiency and Appliance Rebate Program that will be offered through the Commonwealth of Virginia.

Analysis

In response to the NOFA, OS received a proposal from LEAP to deliver the requested set of services that will support community members in making home energy improvements. They will operate the Energy Resource Hub, provide home energy audits and follow-up technical assistance, and provide limited financial incentives for energy upgrades. They will also deliver a comprehensive educational

and marketing program that includes virtual and in-person community outreach events and a multi-media advertising campaign.

These programs support ongoing implementation of the City's Climate Action Plan. They also contribute to the Climate Action and Partnerships Strategic Outcome Areas of City Council's 2023 Strategic Plan Framework.

Financial Impact

There is no budgetary impact to the City. The proposed grant funds will be funded through FY27 Office of Sustainability operating budget and the Climate Action Initiative Fund, previously appropriated as part of the FY27 Capital Improvement Program.

Recommendation

Staff recommends adoption of the Resolution.

Staff requests waiving the second reading of this Resolution to minimize program delivery gaps, including operations of the Energy Resource Hub.

Recommended Motion (if Applicable)

Motion to approve the resolution granting \$400,000 to the Local Energy Alliance Program (LEAP) for delivery of residential energy improvement support services and waiver of the second reading.

Attachments

1. RESOLUTION - FY27 Funds for Residential Energy Improvement Services

RESOLUTION #R-__ - __
**ALLOCATION OF CLIMATE ACTION INITIATIVE FUNDS FOR CLIMATE
PROGRAM SUPPORT FOR RESIDENTIAL ENERGY IMPROVEMENTS SERVICES
IN THE AMOUNT OF \$400,000**

WHEREAS, the City of Charlottesville, having established the Climate Action Initiative Fund for projects and programs in support of the City's Climate Action goals; and

WHEREAS, approximately 95% of Charlottesville's greenhouse gas emissions are attributable to non-municipal, community-based activities, of which approximately 30% derive from the residential sector, including small businesses and non-profits; and

WHEREAS, homeowners and renters are often challenged to identify and understand improvements that could be made to their homes to save money and energy and to navigate programs and incentives available to them to support making those improvements; and

WHEREAS, the City's Climate Program recognizes that this sector can benefit from targeted support in reducing emissions from their buildings through energy improvement strategies; and

WHEREAS, the City's Climate Program issued a notice of funding opportunity seeking a non-profit partner to deliver energy efficiency programs that help Charlottesville homeowners and renters access and navigate various home energy improvement programs through energy audits, technical assistance, and financial support, thereby lowering utility costs and contributing to the City's community climate goals; and

WHEREAS, the Climate Action Grant Committee received and reviewed responses to the notice of funding opportunity, and voted unanimously to recommend award of the grant to the Local Energy Alliance Program (LEAP);

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, having received and considered the recommendation of the Climate Action Grant Committee regarding award of the grant, that \$130,000 from the Office of Sustainability's FY27 operating budget and \$270,000 from the Climate Action Initiative Fund (Fund 426, IO 100028), both which have been previously appropriated, as a grant award to LEAP for the delivery of residential energy improvement services in support of the Climate Program.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute a grant agreement consistent with this resolution.

Policy Briefing Summary

City Council



Regarding:	Resolution to renew CenturyLink Communications LLC License Agreement
Staff Contact(s):	William Bassett, Business and Golf Manager, Sau Chan, Deputy City Attorney
Presenter:	Riaan Anthony, Director of Parks & Recreation
Date of Proposed Action:	August 17, 2026

Issue

Renewal of the CenturyLink Communications LLC License Agreement

Background / Rule

CenturyLink Communications, LLC has requested the renewal of the license agreement for the underground fiber optic telecommunications line through the Meadowcreek Golf Course in the City. The City granted the original license agreements in January of 2006 and renewed them in 2011, 2016 and 2021. The attached license agreement is substantially the same as the previous agreements.

Analysis

This license agreement is for the renewal of the existing underground fiber optic telecommunications line through Meadowcreek Golf Course. The license contains provisions regarding the operation, maintenance, conditions of use and insurance provisions. The license has a term of five years. City staff has reviewed the agreement and agreed the annual fee should remain \$6,940 per year for the golf course license.

Financial Impact

Annual revenue in the form of license fees.

Recommendation

Staff recommends approval of the attached Resolution that authorizes the execution of the agreements.

Recommended Motion (if Applicable)

Attachments

1. 1589264 - City of Charlottesville VA- CTL QCC_ Meadowcreek Golf Course Licence Renewal - 07072026 - partial signed
2. RESOLUTION Centurlink License Renewal 2026

UNDERGROUND RIGHT-OF-WAY LICENSE
(Meadow Creek Golf Course)

This **UNDERGROUND RIGHT-OF-WAY LICENSE** ("License") is entered into this _____ day of _____, by the **CITY OF CHARLOTTESVILLE, VIRGINIA**, a municipal corporation and a political subdivision of the Commonwealth of Virginia ("City"), is the owner of the property subject to this License grants and conveys to **CENTURYLINK COMMUNICATIONS, LLC**, a corporation authorized to transact business in Virginia ("Licensee"), the limited right, privilege, and non-exclusive easement to operate and maintain fiber optic cable under, through, and across real property owned by the City and as described herein, under the terms and conditions set forth in this License.

1. Terms:

- a. This License shall be valid for a period of five (5) years, beginning January 1, 2026, and ending December 31, 2030, unless terminated as provided herein.
- b. Nothing contained in this License shall be held or construed to confer upon Licensee, its successors and assigns, exclusive rights or privileges.
- c. Granting of this License is conditioned upon payment by Licensee to the City of the annual sum of Six Thousand, Nine Hundred Forty and 00/100 Dollars (\$6,940.00), which represents the fee for the use of approximately three thousand five hundred (3,500) linear feet of property subject to this License. Annual payments shall be due and payable on or before January 10th of each year, commencing for the year 2026, and shall be due and payable at a like date each year during the term of the License. If Licensee's payments are not made timely, a ten percent (10%) surcharge shall be due and payable to the City. All payments by Licensee pursuant to this License shall be made to the City of Charlottesville.

2. Conditions of Use:

- a. The right-of-way occupancy permitted under this License is approximately three thousand five hundred (3,500) linear feet of Licensee's System installed in the Meadow Creek Golf Course in the location shown on the attached Survey Plat prepared by Thomas B. Lincoln Land Surveyor, Inc., dated January 12, 2006, revised February 10, 2006, a copy of which is attached to this License as Exhibit "A."
- b. Any work authorized by this License shall be the installation, repair, replacement, or maintenance of two (2) two-inch (2") conduits containing fiber optic cable, as well as related other facilities, fixtures, and equipment (collectively, the "Facilities"). All Facilities within the Meadow Creek Golf Course shall be maintained underground.
- c. Licensee shall keep the City fully informed as to all matters in connection with or affecting the reconstruction, removal, maintenance, operation, and repair of Licensee's System installed hereunder. Licensee shall report to the City such other information

relating to the Licensee as the City may reasonably request in writing. Licensee shall respond to such inquiries within thirty (30) days.

- d. Licensee shall maintain its Facilities in accordance with the requirements of all applicable City Codes, Ordinances and regulations, and in such a manner that they will not interfere with any existing City installations or of a public utility serving City residents and/or the residents of the County of Albemarle, Virginia ("Albemarle").
- e. Licensee shall provide safe passageway for pedestrians and vehicles through, in, and around any work site areas. Any work shall be performed at night, if requested by the City, so as not to impede the regular use of the Meadow Creek Golf Course. Licensee shall use directional boring in all areas where possible, unless otherwise required or approved by the City. Licensee shall meet all local and State requirements for traffic control and notify the City at least twenty-four (24) hours prior to the commencement of any work or the accessing of conduit installed pursuant to this License, except in cases of emergency.
- f. Licensee shall not cut or install any ditches or trenches within the root zone of any tree but rather shall bore under the same, unless written permission to do otherwise is provided in advance by the City's Engineer or his designee.
- g. Licensee shall have on file with the City's Engineer true and correct maps or plats of all existing installations and the types of Facilities installed or constructed, properly identified and described as to the type of equipment and Facilities by appropriate symbols and marks and which shall include annotations of all public property, public ways, streets, roads, and conduits where the work was undertaken.
- h. If, at any time during the term of this License, the City determines, in its sole discretion, that the Facilities are in conflict with the City's intended use of Meadow Creek Golf Course (and not, for example, to accommodate another private party or utility) and must be relocated, Licensee, upon sixty (60) days' written notice from City, shall remove, relay, and relocate Licensee's Facilities at Licensee's own expense and within reasonable time schedules established by the City, to another location mutually agreeable to the City and Licensee. Should Licensee refuse or fail to remove its Facilities as provided within the sixty (60) days after written notification, the City shall have the right to do such work, or cause it to be done, and the full cost shall be chargeable to the Licensee, or in the alternative, to consider such failure by the Licensee to remove its Facilities as abandonment of all ownership rights in said Facilities. Upon relocation, Licensee shall prepare at its own expense and provide to the City a revised survey plat that shows the new location of Licensee's Facilities.

3. Safety Requirements:

- a. The Facilities shall be maintained in safe operating condition and in good order and repair. Licensee shall employ ordinary care and commonly accepted methods and devices to prevent failure and accidents likely to cause damage or injury to the public

or to constitute a nuisance.

- b. Licensee shall install equipment and employ personnel to maintain the Facilities to assure efficient service and shall have equipment and personnel necessary to make repairs promptly.
- c. Licensee shall maintain its Facilities in accordance with the requirements of applicable City Codes and regulations and the statutes and regulations of appropriate federal and Virginia agencies, including but not limited to the Federal Communications Commission and the U.S. Army Corps of Engineers, which may now be in effect or enacted, and in such a manner that will not interfere with any City installations or of any public utility serving residents of the City and Albemarle.

4. Liability and Indemnification:

- a. Licensee shall indemnify, protect, defend, and hold harmless the City and its elected officials, officers, agents, representatives, employees, and successors, and assigns, from all third-party claims from liabilities, losses, costs, judgments, penalties, damages, and expenses, including reasonable attorney's fees and expenses of litigation incurred in the defense of any such claim to the extent arising out of the operation or maintenance by Licensee of the Facilities or the Licensee's failure to perform any obligations of this License, including but not limited to, claims for injury or death to any person, or damages to any property, as may be incurred by or asserted against the City, or its elected officials, officers, agents, representatives, and employees.
- b. Intentionally Omitted.
- c. Notwithstanding the foregoing, Licensee shall not be required to indemnify, protect, defend, or hold harmless the City for claims arising out of or relating, in whole or in part, to the negligence or willful conduct of the City, and its elected officials, officers, agents, representatives, employees, and successors, and assigns.
- d. Licensee shall maintain and provide workers compensation insurance in such amounts of coverage as required by the Commonwealth of Virginia and liability insurance coverage. Limits requirements can be met with the use of an umbrella regarding all damages mentioned in subsections (a) through (c) in the following minimum amounts, whichever is greater:
 - 1. General Liability Insurance – Upon execution of this agreement, the Licensee shall provide a Certificate of Insurance with minimum limits of \$2,000,000 per occurrence; \$2,000,000 aggregate limits. Commercial General Liability is to include bodily injury and property damage, personal injury, advertising injury, contractual liability, and products and completed operations coverage and coverage for explosion, collapse and underground (XCU). The City is to be included as additional insured with respect to general

liability coverage.

2. Comprehensive Automobile Liability Insurance including owned, non-owned and hired vehicles. Minimum coverage of \$1,000,000, combined single limit for each accident. The City is to be included as additional insured with respect to auto liability coverage.
- e. Licensee agrees that all insurance contracts providing any of the above coverage will be issued by an insurance carriers duly authorized to do business in the Commonwealth of Virginia and will contain the following required provisions:
1. The City, its elected officials, officers, agents, employees, and representatives shall be included as additional insureds (as the interests of each may appear) as to all applicable coverage; and
 2. The amount and conditions of said liability and comprehensive insurance may be increased upon sixty (60) days' written notice by the City, should the City deem the protection afforded by this insurance to be insufficient. At no time, will any such increase in the amount of required liability and comprehensive insurance exceed that customarily required of other franchises or contractors of services for similar situations of risk.
- f. Licensee shall make available to the City evidence of insurance coverage certifying that such coverage is in full force and effect.

5. Licensor's Rights in License:

- a. Licensee shall maintain and operate the Facilities in the locations described in Exhibit "A" and comply with all reasonable requirements, regulations, laws, and ordinances now in force, and which may hereafter be adopted by the City and applicable to the repair or maintenance of said Facilities or use of the property subject to this License. Failure of the Licensee to comply with any of the terms of this License, or failure to pay License fees prescribed by this License shall be cause for the City to revoke this License.
- b. Without limiting the generality of the foregoing, the City reserves the right to terminate and cancel this License and all rights and privileges of the Licensee hereunder in the event that the Licensee: (1) violates any rule, order, made pursuant to this License, except where such violation is without fault or through excusable neglect; (2) becomes insolvent, unable, or unwilling to pay its legal debts, or is adjudged a bankrupt; or (3) practices fraud or deceit upon the City.
- c. The City's right to revoke this License may be exercised after written notice of default and a thirty (30) day period for Licensee to cure such default.
- d. The right is hereby reserved to the City to adopt, in addition to the provisions

contained herein and in existing applicable ordinances, such additional regulations of general applications to all similarly situated Licensees as the City finds necessary in the exercise of its police power provided that such regulations, by ordinance or otherwise, shall be reasonable and not conflict with the rights herein granted.

6. Assignment:

- a. The License shall not be assigned by either party without prior written consent of the other, which consent will not be unreasonably withheld, conditioned or delayed. Notwithstanding the foregoing, either party may assign all or part of this License immediately, without the prior written consent of the other: (a) to any entity that controls, is controlled by, or is in common control with a party; or (b) to any successor in interest to a party; or (c) if necessary to satisfy the rules, regulations and/or orders of any federal, state or local governmental agency or body.

7. Notice:

- a. Unless and until a different address is provided in writing by Licensee to the City, the placing of notices in the United States Mail addressed to the Licensee as set forth above by certified mail, return receipt requested, shall constitute compliance with the provisions of notice. For purposes of giving notice as provided for in this License, the following are provided:

For Licensee: CenturyLink Communications, LLC
931 14th Street
Denver, Colorado 80202
Attention: NIS ROW

For the City: Sam Sanders
City Manager
City of Charlottesville, Virginia
P.O. Box 911
Charlottesville, Virginia 22902

With a copy to: John Maddux, Esq.
City Attorney
City of Charlottesville, Virginia
P.O. Box 911
Charlottesville, Virginia 22902

8. Miscellaneous:

- a. If any section, subsection, sentence, clause, phrase, or portion of this License is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, independent, and severable provision and such holding shall not affect the validity of the remaining portions hereof.
- b. This License shall be interpreted and construed in accordance with the laws of the Commonwealth of Virginia. All claims, disputes and other matters in question between the Licensee and the City arising out of or relating to this License, or the breach thereof, shall be decided in the Circuit Court of the City of Charlottesville, Virginia, or the U.S. District Court of the Western District of Virginia pending subject-matter jurisdiction over the claim or dispute. The Licensee, by accepting this License, waives any right to contest venue.

WHEREFORE, this Permit has been authorized by the City Council of the City of Charlottesville, Virginia, in an Open Meeting on _____, 202__, and City Council has authorized the execution of this License by the City Manager, as attested by the Clerk of City Council, and the Licensee has accepted the terms and conditions of this License as evidenced by its corporate presence, which have been executed by and through its authorized officers and the seal of the corporation affixed.

WITNESS the following signatures and seals:

Licensee: **CENTURYLINK COMMUNICATIONS, LLC**

By: 
James Nickerson, Dir. DF & ROW

Date: 13-Jul-2026

CITY OF CHARLOTTESVILLE, VIRGINIA

By: _____
Sam Sanders, City Manager

Date: _____

Approved as to Form:

Sau Chan - Deputy City Attorney
City Attorney's Office

Attest:

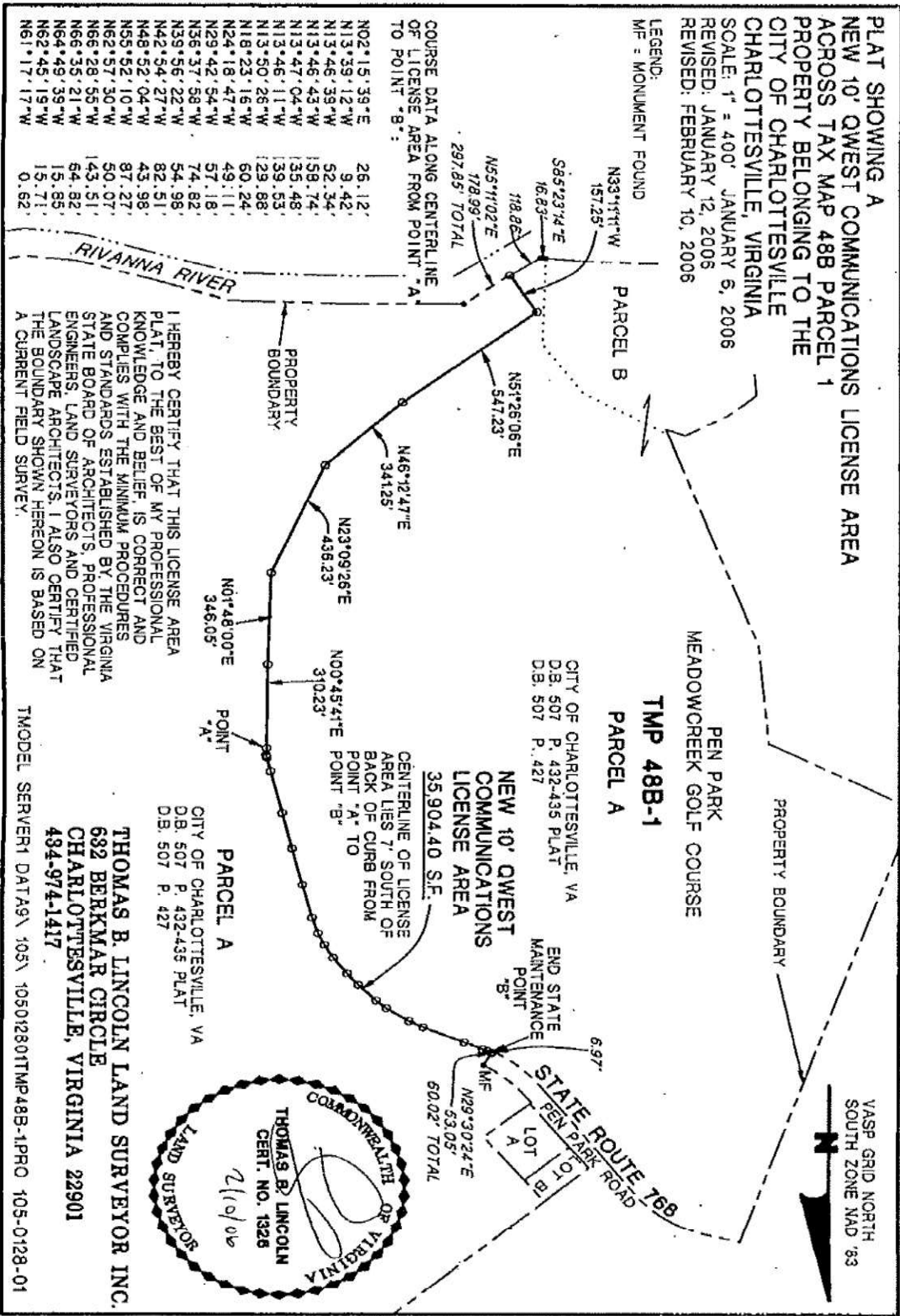
Kyna Thomas, Clerk of Council

Exhibit A

Legal Description FOR 10' QWEST COMMUNICATIONS LICENSE AREA ON
TMP 48B-1.

Commencing at the Point of Beginning situated on the property line of Parcel A being located on the northern bank of the Rivanna River South 85°23'14" East 16.83 feet and thence North 55°11'02" East 118.86 feet from the common corner of Parcels A and B; thence along the centerline of a 10 foot license area North 33°11'11" West, a distance of 157.25 feet; thence North 51°26'06" East, a distance of 547.23 feet; thence North 46°12'47" East, a distance of 341.25 feet; thence North 23°09'26" East, a distance of 436.23 feet; thence North 01°48'00" East, a distance of 346.05 feet; thence North 00°45'41" East, a distance of 310.23 feet; thence North 02°15'39" East, a distance of 26.12 feet; thence North 13°39'12" West, a distance of 9.42 feet; thence North 13°46'39" West, a distance of 52.34 feet; thence North 13°46'43" West, a distance of 158.74 feet; thence North 13°47'04" West, a distance of 135.48 feet; thence North 13°46'11" West, a distance of 139.53 feet; thence North 13°50'26" West, a distance of 129.88 feet; thence North 18°23'16" West, a distance of 60.24 feet; thence North 24°18'47" West, a distance of 49.11 feet; thence North 29°42'54" West, a distance of 57.18 feet; thence North 36°37'58" West, a distance of 74.82 feet; thence North 39°56'22" West, a distance of 54.98 feet; thence North 42°54'27" West, a distance of 82.51 feet; thence North 48°52'04" West, a distance of 43.98 feet; thence North 55°52'10" West, a distance of 87.27 feet; thence North 62°57'30" West, a distance of 50.07 feet; thence North 66°28'55" West, a distance of 143.51 feet; thence North 66°35'21" West, a distance of 64.82 feet; thence North 64°49'39" West, a distance of 15.85 feet; thence North 62°45'19" West, a distance of 15.71 feet; thence North 61°17'17" West, a distance of 0.62 feet to the ending point on the eastern margin of State Route 768 (Pen Park Road) right-of-way being the End of State Maintenance and being South 29°30'24" West 53.05 feet from a monument found on the margin of State Route 768 right-of-way, containing 35,904.40 square feet, more or less.

Legaldescription10ftqwestesmt105012801.doc





#R-__-__

RESOLUTION AUTHORIZING RENEWAL OF LEASE TO CENTURYLINK COMMUNICATIONS LLC TO OPERATE UNDERGROUND FIBER OPTIC TELECOMMUNICATIONS LINES BENEATH MEADOWCREEK GOLF COURSE

WHEREAS, the City of Charlottesville (the “City”), through the Department of Parks & Recreation, agrees to renew a five (5)-year license agreement (the “Lease”) for Century Link Communications, LLC, to operate underground fiber optic telecommunications lines beneath Meadowcreek Golf Course.

WHEREAS, the City first granted the lease in 2006, followed by five (5)-year renewals in 2011, 2016, and 2021.

WHEREAS, the City receives revenue in the form of an annual payment of \$6,940.00 from Century Link Communications.

NOW, THEREFORE, BE IT RESOLVED by the Council for the City of Charlottesville, Virginia, that this new five (5)-year lease is approved and that the City Manager, or his designee, is authorized to execute the Lease and to take any additional administrative actions necessary for execution of the Lease.

Approved by Council
August 17, 2026

Kyna Thomas, MMC
Clerk of Council

	<u>Aye</u>	<u>No</u>
Oschrin	—	—
Payne	—	—
Fleisher	—	—
Snook	—	—
Wade	—	—

Policy Briefing Summary

City Council



Regarding:	Resolution Appropriating \$750,000 received from the Jefferson Scholars Foundation for the Vacation of Clarke Court (1 of 2 readings)
Staff Contact(s):	John Maddux, City Attorney, Krisy Hammill, Director of Budget
Presenter:	Krisy Hammill, Director of Budget
Date of Proposed Action:	August 17, 2026

Issue

The City of Charlottesville, Virginia ("City"), has received \$750,000 from the Jefferson Scholars Foundation ("Foundation") for the vacation of Clarke Court. Said funds now need to be appropriated.

Background / Rule

Funds received for the vacation of Clarke Court have been received and will be appropriated to the City's CIP Contingency Fund, where they will remain available until City Council appropriates them for another purpose.

Analysis

On December 15, 2025, City Council adopted an Ordinance closing, vacating, discontinuing the public road, and selling the public road known as Clarke Court in the City (City Real Estate Tax Map 17). One (1) of the conditions of the action was a payment of \$750,000 by the Foundation to the City. The attached Resolution seeks to acknowledge the receipt of the payment and to appropriate the funds to the City's CIP Contingency Fund.

Financial Impact

\$750,000 will be appropriated to the City's CIP Contingency Fund. Said funds will remain in the City's Contingency Fund until City Council appropriates them to be used for a specific purpose.

Recommendation

City Staff recommends City Council adopt the attached Resolution.

Recommended Motion (if Applicable)

"I make a Motion to adopt the attached Resolution appropriating \$750,000 received from the Foundation for the closing, vacation, discontinuation of public use, and sale of Clarke Court to the City's CIP Contingency Fund."

Attachments

1. CIP Contingency Appropriation - \$750,000 Clarke Courtjvhedits



RESOLUTION #R-__-__

RESOLUTION TO APPROPRIATE \$750,000 RECEIVED FROM THE JEFFERSON SCHOLARS FOUNDATION FOR THE VACATION OF CLARKE COURT TO THE CAPITAL IMPROVEMENT PROGRAM CONTINGENCY FUND

WHEREAS, the Council of the City of Charlottesville, Virginia (“City Council”), adopted an Ordinance on December 15, 2025, authorizing the City Attorney to enter into negotiations with the Jefferson Scholars Foundation (“Foundation”) for the closing, vacating, discontinuing the public use, and sale of a City of Charlottesville, Virginia (“City”), road known as Clarke Court; and

WHEREAS, Foundation has paid the City \$750,000 for said action.

NOW, THEREFORE, BE IT RESOLVED by City Council that the sum of \$750,000 is hereby appropriated to the City’s CIP Contingency Fund, where it will remain available for City Council to appropriate for a specific purpose in the future.

Revenue: \$750,000

Fund: 426 WBS Element: CP-080 GL Code: 451240

Expenditure: \$750,000

Fund: 426 WBS Element: CP-080 GL Code: 599999

Date Adopted: _____

Certified: _____
 Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution to Allocate \$2,000,000 School Operations Contingency Funds and Amend the FY 2027 Charlottesville City Schools Budget and the City's Pupil Transportation Budget
Staff Contact(s):	Renne Hoover, Finance Director. Charlottesville City Schools, Krisy Hammill, Director of Budget
Presenter:	Royal Gurley, Superintendent, Charlottesville City Schools
Date of Proposed Action:	August 17, 2026

Issue

As part of the fiscal year 2027 budget, City Council allocated \$2,000,000 to the School Operations Contingency account, subject to the finalization of the state budget and funding allocation for Charlottesville City Schools (CCS). Additional action by the Council is required to authorize the release of these funds and to amend the CCS budget for the fiscal year.

Background / Rule

Under Section 22.1-93 of the Code of Virginia, City Council must review and approve the annual budget for CCS. The CCS budget includes federal, state and local funding. In April, when the City adopted its FY 2027 budget, the state budget was not yet final and as a result, the City's FY 2027 budget resolution included language the following language:

"City Council further establishes a School Operations Contingency in the amount of \$2,000,000, which represents funds associated with potential variances between estimated and actual state funding to the Charlottesville City School Division. Such contingency funds shall remain under the control of the City and shall not be transferred to the School Division except by subsequent appropriation by City Council.

In determining any subsequent appropriation from such contingency, City Council intends to retain up to fifty percent (50%) of any state funding received by the School Division in excess of the amount assumed in the FY-2027 School Board budget."

The Virginia General Assembly formally adopted the state budget on June 22, 2026 and Governor Spanberger signed it into law on June 29, 2026. On July 2, 2026, Virginia Department of Education released and confirmed that CCS would be receiving an additional \$318,847 in state funding for a total of \$25,238,388.

Analysis

CCS Budget Amendments

Following the joint School Board and City Council meeting on August 12, 2026, CCS requests a budget amendment of \$1,840,576—reflecting the full contingency minus the City's 50% share of additional state revenue (\$2,000,000 - \$159,424). In March, CCS sought \$81,595,593 in local funds, up \$2,569,071 from FY 26. With revisions, the local funding increase is now \$2,409,647 (\$2,569,071 less \$159,424), totaling \$81,436,169.

CCS is asking the Council to both release the contingency and adjust the Special Revenue Fund Budgets. The request includes shifting \$822,558 from the General Fund to the Special Revenue funds

to cover salary increases that resulted from collective bargaining agreements.

Pupil Transportation Budget Amendments

In addition to amending the CCS, there is also a request to allocate additional funds to the City's Pupil Transportation budget to convert 6 - 30 hour driver positions to 40-hour positions and to add 4 bus aide positions. The total needed for these changes would be an amount not to exceed \$302,652 (up to \$143,228 from CCS for the aides and \$159,424 from the contingency). The actual costs will vary depending on the benefit selections made by each of the employees. Thus, the request is a "not to exceed amount". CCS will fund the bus aides using existing budget and requests that the City use its share of the state allocation to increase the Pupil Transportation budget to cover the cost of the driver conversion and the cost of staffing model for pupil transportation system.

Financial Impact

The proposed CCS budget amendment will increase funding by \$1,840,576, reflecting the release of contingency funds minus the City's portion of new state revenue. Local funding adjustments result in a revised CCS allocation of \$81,436,169 for FY 27, a net increase of \$2,409,647 over the previous year.

Additionally, \$302,652 is requested for the City's Pupil Transportation budget to convert driver positions and add bus aides, with actual costs dependent on employee benefit choices. CCS will use both increased state funds and existing balances for bus aide costs, while the City's portion of state funding is designated for driver conversion and a transportation system optimization study.

Recommendation

Staff recommends approval of the resolution.

Recommended Motion (if Applicable)

Attachments

1. CCS Contingency Request PPT - August 12, 2026 Work Session
2. Resolution to Release \$2M Schools Operating Contingency

Charlottesville City Schools FY 2026–27 Budget Amendment

Additional State Revenue Allocation, Technical Adjustments, and
Use of Remaining School Operations Contingency

Joint School Board & City Council Meeting
Wednesday, August 12, 2026



State Budget Adoption & Revenue



State Legislative Timeline

Adoption Date: The General Assembly formally adopted the State Budget on **June 22, 2026**.

Executive Approval: Signed into law by Governor Spanberger on **June 29, 2026**.

Virginia Department Of Education: Released the official Calculation Tool on **July 2, 2026**, confirming final state allocations.



Additional State Funding: +\$318,847

State revenues increased from the Governor's Proposed Budget to the Adopted Budget due to updated revenue projections for Sales Tax and Lottery Proceeds.



Budget Alignment & City Contingency

\$2.0M

School Operations Contingency

Requires Appropriation by City Council

Reconciling City vs. School Division Budgets

City Adopted Budget: \$ 127,377,481

Schools Adopted Budget: \$ 129,377,481

Budget Variance: **\$2,000,00**

0

City Council set aside funds in a School Operations Contingency account pending future Council approval. This contingency was established due to the lack of an approved state budget.

The City also added language that City Council intends to retain up to 50% of state funding received by the School Division in excess of the School's FY 2027 Budget.



City's Appropriation Calculation

Calculation Line Item	Description	Amount (\$)
School's Request from City	Presented to City Council on March 2, 2026	\$2,569,071
City Contingency Base	Base amount set aside in City's Operations Contingency	\$2,000,000
50% State Revenue Offset	50% retention applied to \$318,847 additional State revenue	-\$159,424
Net Contingency Released to Schools (Based on Approval of City Council)	Contingency base (\$2,000,000) less 50% state offset (\$159,424)	\$1,840,576
Total Adjusted City Appropriation	School ask (\$2,569,071) less 50% state offset (\$159,424)	\$2,409,647
Net Expendable Capacity for Schools	State gain (\$318,847) less City reduction (\$159,424)	\$159,423



Pupil Transportation Services

Additional Expenditures Identified After Budget Adoption

4 Bus Aides for the Preschool Buses

\$143,228

- Additional bus aides are needed on preschool routes to provide appropriate student supervision and oversight, consistent with the support provided on elementary school buses.
- Funding Source: The additional expenditure will be absorbed within existing Medicaid and Preschool program budgets.

Convert 6 Bus Drivers from 30-hour to 40-hour Pupil Transportation Study

\$159,424

- Conversion requested by Transit to help with retention & recruitment
- Pupil Transportation Study needed to evaluate needs & current model
- Funding Source: City's School Operations Contingency Account



Expenditure Allocation Recommendation

Administrative Compensation – Additional 2% Salary Increase



- Increase administrative staff salaries by an additional 2%, bringing the total FY 2026-27 salary increase to 5%.
- Additional 2% increase would be retroactive to July 1, 2026.

Funding	Amount
School's share of additional state revenue	\$ 159,423
Cost of additional 2% administrative increase	\$ 172,710
Vacancy savings from reconfiguration of positions after budget adoption	\$ 12,747
Net Funding Impact	\$ 0.00

- Aligns administrative compensation with the state-approved 4% increase for SOQ positions and the 5.5% increased for licensed personnel.
- Provides an equitable investment in administrative compensation.
- Supports the Division's commitment to recruiting, retaining, and recognizing high-quality leadership.



Technical Adjustments

\$822,558

GENERAL FUND TRANSFER TO
Special Revenue Funds

Special Revenue Budget Alignment

To finalize the Special Revenue Fund Budgets and account for salary increases resulting from collective bargaining agreements, an additional **\$822,558** will be transferred from the General Fund to Special Revenue Funds.

Impacted Special Revenue Programs:

 CATEC

 School Nutrition

 Preschool Programs

 Grant Funds



FY 2026–2027 Budget Amendment Summary

Revenue Source	Adopted FY 2026 – 2027 Budget	Change to General Fund	Change to Special Revenue Fund	General Fund	Special Revenue Funds	Amended FY 2026 – 2027 Budget
City Appropriation	\$ 81,595,593	\$ (981,982)	\$ 822,558	\$ 73,432,954	\$ 8,003,215	\$ 81,436,169
Fund Balance	10,655,333	-	-	10,655,333	-	10,655,333
Local	5,229,027	-	-	466,000	4,763,027	5,229,027
State	24,919,541	318,847	-	21,530,257	3,708,131	25,238,388
Federal	6,977,987	-	-	12,000	6,965,987	6,977,987
Total Revenues	\$ 129,377,481	\$ (663,135)	\$ 822,558	\$ 106,096,544	\$ 3,440,360	\$ 129,536,904



CCS FY 2026–27 Appropriation Request To City Council

Release FY 2026–27 School Operations Contingency Funds

Approve the release of
\$1,840,576
from the City's School
Operations Contingency to
Charlottesville City Schools

Supports funding of the Collective Bargaining Agreements for Licensed and Support Professionals.

Transfer Remaining City's School Operations Contingency to Schools Transportation

\$159,424

Support the conversion of 6 Part-Time (30 hour) Bus Driver positions to Full-Time (40 hour) positions to improve recruitment, retention, and transportation service reliability.



Next Steps



1. City Council

- **August 17, 2026 - City Council Meeting:** Take action on the School's appropriation to support timely implementation of the FY 2026-27 budget.



2. School Board

- **September 3, 2026 - School Board Meeting:** Take action to approve the FY 2026-27 Budget Amendment, including an additional 2% salary increase for administrative staff, retroactive to July 1, 2026.





RESOLUTION #R-__-__

Resolution to Allocate \$2,000,000 School Operations Contingency Funds and Amend the FY 2027 Charlottesville City Schools (CCS) Budget and the City's Pupil Transportation Budget

WHEREAS the City Council of the City of Charlottesville, VA adopted a total budget for Charlottesville City Schools ("CCS") on April 9, 2026 in the amount of \$127,377,481 as part of Ordinance #0-26-44 Approving a Budget and Annual Appropriation Of Funding For The City Of Charlottesville For The Fiscal Year Ending June 30, 2027 ("the City's Annual Budget"); and

WHEREAS, the City's Annual Budget also included a local contribution to CCS in the amount of \$81,595,593 of which \$2,000,000 was set aside as a contingency pending a final budget from the State of Virginia; and

WHEREAS, the final State of Virginia budget included an additional \$318,847 for CCS above the amount anticipated in the FY-2027 CCS budget; and

WHEREAS, the City's Annual Budget states that, in determining any subsequent appropriation from the \$2,000,000 contingency, the City should retain up to fifty percent (50%) of any state funding received by CCS in excess of the amount assumed in the FY-2027 CCS budget; and

WHEREAS, CCS has requested that the City release the contingency funds to CCS excepting \$159,424 reflective of the City's 50% share of excess funding from the State of Virginia; and

WHEREAS, CCS has further requested that the City's share of the excess funding, \$159,424, along with an additional \$143,228 from CCS be appropriated to the City's Pupil Transportation budget to pay for four additional bus aides, the conversion of part-time bus drivers to full-time, and the commission of a study of staffing models for the pupil transportation system.

THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, that \$1,840,576 of the \$2,000,000 previously appropriated as a contingency for school operations be appropriated to CCS and \$318,847 in additional state funds shall be appropriated to amend the total amount appropriated for FY-2027 SCHOOL OPERATIONS to \$129,536,904, which monies are to be expended in accordance with law for purposes authorized and approved by the Charlottesville City School Board; and

BE IT ALSO RESOLVED by the Council of the City of Charlottesville, that the remaining \$159,424 from the contingency balance and an additional \$143,228 to be received from CCS hereby be appropriated to the City's Pupil Transportation budget for the purpose of hiring 4 school bus aides, conversion of six 30-hour bus driver positions to 40-hour positions, and for the commission of a study of staffing models for the pupil transportation system as follows:

Transfer From:

\$159,424 Fund: 105 Cost Center: 1911002000 GL Code: 540110

Transfer To:



\$159,424 Fund: 105 Cost Center: 2491001000 GL Code: 599999

Revenue:

\$143,228 Fund: 105 Cost Center: 1911002000 GL Code: 432085

Expenditure:

\$143,228 Fund: 105 Cost Center: 2491001000 GL Code: 519999

Date Adopted:

Certified: _____
Clerk of Council



City Manager's Report

*Offices of the City Manager
Elected & Appointed Officials*

8-17-2026

City Manager

Samuel “Sam” Sanders, Jr. (he/him)

During this reporting period, the City Manager continued strengthening regional partnerships, supporting community engagement, and representing the City in collaborative efforts across agencies and organizations.

City Manager Sanders, met with Lois Stanley Senior Vice President for Operations at UVA, to explore regional collaboration opportunities that support shared priorities across the University and the City. Later that evening, he joined residents and staff at National Night Out at Washington Park, offering appreciation to the police and fire departments, emergency management, parks & recreation, and many others whose efforts helped ensure a successful event. He also acknowledged the continued generosity of the Police Foundation and thanked community members who came out in the rain to participate and engage.

On August 5, City Manager Sanders attended the Jaunt Shareholders Meeting, where year-end financial results were reviewed and two new members were approved to serve on the Jaunt Board of Directors, reinforcing the City’s commitment to regional mobility and transit governance.

On August 10, he joined the community in celebrating the 100th anniversary of the Jefferson School, recognizing the Jefferson School Foundation and the Jefferson School African American Heritage Center for their ongoing dedication to preserving history, honoring community memory, and expanding opportunities for Charlottesville residents. Later that evening, he spoke at the monthly meeting of the Charlottesville-Albemarle NAACP, addressing questions about neighborhood revitalization, public works maintenance, and affordable housing. City Manager Saunders also reaffirmed the City’s commitment to transparent communication and responsive service.

Office of Communications and Public Engagement (CAPE)

Director: Afton Schneider

CAPE supported back-to-school communications across the City, including introducing the School Resource Officers assigned to Charlottesville High School and Charlottesville Middle School. Content focused on helping students and families get to know the officers, understand their role, and recognize them as a resource within the schools.

CAPE coordinated the City's participation in City Hall Selfie Day along with the Innovation Team on August 11, bringing employees together to celebrate public service and showcase the people behind City services.

Community Communications Around Emergency Shelter/Encampment Transition: CAPE continues to support coordinated public information and community engagement related to the Rivanna riverfront transition and the planned emergency shelter at 2000 Holiday Drive. Recent work has included communications materials for nearby businesses, media coordination, public updates, signage, and messaging to help residents understand upcoming changes and available resources.

CAPE's Charlottesville Community Media Center recently hosted Light House Studio's Summer Film Academy for the third consecutive year, providing local students with access to the City's professional media production facilities. This year's program focused on narrative filmmaking, with students using the studio to shoot material and CAPE staff serving as technical consultants throughout the program. The completed work was shared with participants' families and friends, with films from previous academies going on to be submitted to film festivals.

Charlottesville PEG-TV programming is now available directly on Smart TVs at no cost or subscription. Residents can access CPA-TV and Charlottesville TV10 programming, including community-produced programs and up-to-date civic content, through Roku, Amazon Fire TV, and Apple TV. Search for CPA-TV or Charlottesville TV10 on your device to download the apps and watch on demand.

CAPE participated in the 28th annual Westhaven Community Day, connecting directly with residents and sharing information about how the office can serve as a resource for accessing City information, services, and engagement opportunities. Staff hosted a table during the community resource fair to introduce CAPE's work, answer questions, and help strengthen connections between residents and City government.

CAPE is hosting ongoing Summer Connection sessions with neighborhood leaders and associations to strengthen communication and engagement between neighborhoods and the City. The sessions provide an opportunity to update Neighborhood Factsheets, gather feedback on improvements to the City's neighborhood engagement program, and discuss the transition to [Connect Charlottesville](#).

Office of Budget & Grants Management

Director: Krisy Hammil

The Office of Budget & Grants Management has earned the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for the FY 2027 Budget. This award recognizes the team's commitment to clear communication, fiscal responsibility, and long-range financial planning. The office received special recognition for excellence in long-range operating financial plans, with all reviewers assigning the highest possible score.

City Treasurer Office

Treasurer: Jason A. Vandever

The Treasurer's Office is currently processing Zone Parking Permit applications for the permit year beginning September 1. Residents who live in areas experiencing mail-delivery issues are encouraged to obtain their permits in person, as replacing a permit lost in the mail can be difficult. More information is available online <https://www.charlottesville.gov/577/Zone.Parking.Permits> or by emailing the City Treasurer at citytreas@charlottesville.gov.

Commissioner of Revenue's Office

Commissioner of Revenue: Todd Divers (he/him)

The Commissioner of the Revenue's Office continues to support homeowners and families through tax-relief programs and community engagement.

Applications are open from July 1st to September 1st. CHAP provides grants ranging from \$1,000 to \$2,500 to help low- and moderate-income homeowners manage the costs of maintaining their homes. To qualify, applicants must live in the City, own their home, meet income and property value guidelines, and provide documentation confirming eligibility. Residents may apply online or in person at City Hall. Staff are available to help applicants with questions throughout the process.

The office is participating again in the Commissioners & Cans Food and Fund Drive Statewide, effort to support local food banks throughout August. Now in its eighth year, the drive helps meet food-security needs during a time of high seasonal demand. Every dollar donated provides roughly four meals to families across the Commonwealth.

Department of Human Services

Director: Misty Graves

DHS has had a highly active summer across youth programming, family services, and community outreach.

Community-Based Services (CBS) hired 15 seasonal Youth Counselor Assistants, welcomed two UVA interns, and is actively recruiting for a full-time Youth Counselor.

Youth participants of the Teens GIVE Program contributed over 1,100 community service hours and completed a five-week life-skills curriculum. Programming included financial literacy, career readiness, public-transportation navigation, meal planning, and wellness activities. The program also partnered with multiple community organizations and partners; and hosted an end-of-summer trip to Kings Dominion.

Community Attention Youth Internship Program (CAYIP) received 320 applicants and placed 152 youth across 103 partner sites, achieving a 92 percent completion rate. Several City departments expanded internship opportunities, and 97 youth received banking bonuses for opening and maintaining bank accounts.

Community Attention Foster Families (CAFF) hired a grant-funded Family Services Specialist to support expanded regional kinship-care partnerships. Family-Finding training is scheduled for this month, and regional partner gatherings planned for September aim to strengthen collaboration between localities.

Staff continue to support people living in encampments, offering up-to-date information and connections to services in preparation for the September 1 transition.

Office of Emergency Management

Emergency Management Coordinator: John Oprandy

OEM completed a three-part Continuity of Operations (COOP) exercise series with multiple departments, helping strengthen the City's resilience during potential disruptions. A detailed after-action report summarizing lessons learned will be shared with the City Manager's Office.

Planning continues for a regional shelter-management exercise scheduled for September 9. OEM also finalized procurement for Meridian Barriers and anticipates being fully deployment-ready by December 1 following staff training and site preparations.

OEM is developing new Emergency Operations Center training courses tailored to role-specific responsibilities, with instruction expected later this fiscal year. Staff remain actively engaged in statewide readiness and preparedness efforts.

Human Rights Office

Director: Todd Niemeier

The Human Rights Office continues to advance equity through policy development, community engagement, and case oversight.

Human Rights Commissioners hosted a public panel discussion with neighborhood representatives and community-advocacy organizations to inform legislative recommendations scheduled for Council review. Staff are also conducting additional stakeholder meetings to ensure broad involvement and input in policy formation.

The Office's interns are completing research projects on luxury student housing and mental-health service access. Their findings will support the Commission's fall policy recommendations.

The Office currently manages 25 discrimination cases at varying stages, including mediation, investigation, review, and one scheduled for public hearing.

Office of Economic Development (OED)

Director: Chris Engel

OED continues promoting workforce development and entrepreneurship.

NextGen Skilled Trades Day returns October 17, this event introduces youth and jobseekers to careers in the skilled trades through hands-on experiences and direct engagement with local employers. The event is free and hosted at PVCC.

The next GO Start-Up Program cohort begins September 2. This free, four-week course helps residents develop and refine business ideas, learn core entrepreneurial skills, and connect with local resources. Sessions are held on Wednesday evenings at CitySpace.

Office of Sustainability (OS)

Director: Kristel Riddervold (she/her)

The Office of Sustainability continues implementing initiatives that support the City's resilient climate, environmental, and energy-efficiency goals.

Charlottesville has been accepted as a Sustainability Partner with the Department of Environmental Quality's Virginia's Environmental Excellence Program (VEEP) for the 14th year in a row. Per the acceptance letter "Congratulations! The City of Charlottesville has renewed as a Virginia Environmental Excellence Program
Office of Sustainability (OS) – Continued

Sustainability Partner (VEEP SP) for calendar year 2026. This approval is in recognition of the numerous significant environmental achievements Charlottesville has made to date and the ambitious sustainability goals you have set for the future. Employees throughout your organization should be proud of this accomplishment."

Between July of 2025 and June of 2026, Charlottesville's [Residential Retrofit Mini-Grant Program](#), which supports community members in making energy improvements to their

homes, helped 71 households lower their energy use and save money on their utility bills. City Residents can contact the [Energy Resource Hub](#) to learn more about the program, which will continue in the new fiscal year.

□ Over 30 local businesses and non-profits have signed up for the City's new Commercial Energy Efficiency Program that was announced last month. The program provides small businesses and non-profits with technical assistance and funds to make energy improvements to their buildings and is delivered in partnership with the Community Climate Collaborative. Interested community member can visit the [Energy Resource Hub](#) or [C3's Energy Efficiency Grants Page](#) to learn more.

Climate Program Manager, Emily Irvine, participated in the Annual Career Panel that is part of UVA's Summer Decarbonization Academy.

The Downtown Mall Maintenance Crew has transitioned to fully electric leaf blowers for their daily Mall cleaning operations. These allow for much cleaner and quieter operation than the gas-powered blowers that were used previously. The new electric blowers were purchased jointly by the Office of Sustainability and Parks & Recreation.

The Summer round of the E-bike Voucher Program closed on July 31. 36 voucher recipients were selected and have been notified. The sign-up window for the final round of the 2026 round of the program will be open from October 1 – 31. If you have registered in the past and did not win a voucher, you need to register again to be eligible for a voucher. Learn more at the [Connect Charlottesville E-bike Program](#) page.

The Water Efficiency Program Coordinator, Jill Greiner, attended the Alliance for Water Efficiency Symposium where she presented and ran a workshop on a [Water Conservation Communication and Marketing Guide](#) that she helped develop.

Charlottesville is hosting a rain barrel workshop in partnership with the Rivanna Stormwater Education Partnership and James River Association. The workshop is Thursday, September 3rd at 6pm at Starr Hill Downtown at the Dairy Market. Staff members will instruct workshop participants on how to assemble and install rain barrels at home. The registration fee for the workshop is \$50 and each registration comes with a 55-gallon drum, DIY rain barrel installation kit, and a beverage. Register for the workshop at <https://jotform.com/form/262076188077162>.

The City of Charlottesville in collaboration with Dominion Energy, continues LED Streetlight Upgrade Project installation and upgrades on major roadways across the city. Completed working includes 250 Bypass from Barracks Road exit to River Road. Emmet Street from Angus Road to JPA as well as Ivy Road to West Main Street are currently being scheduled with targeted completion by September. The next roadways submitted for design include 5th Street, Market Street, High Street, JPA, Barracks Road, Preston Ave, Rose Hill, and Grady Ave.

Police Civilian Oversight Board (PCOB)

Director: James Walker

The PCOB continues building its operational framework for independent civilian oversight. A proposed ordinance revision will go to Council on September 8 following City Attorney and independent legal review. The Office continues to monitor police activities, participate in officer-recruit panels, and review use-of-force cases to inform Board oversight.

The Board has finalized its internal-affairs case-review structure and will publish review outcomes at its October meeting. Audit procedures will be formalized upon ordinance adoption.

Community engagement continues through events like National Night Out, school resource-officer discussions, community walks, and ongoing survey analysis. A reimagined staff role focused on community engagement and operational support has been posted.

For additional information, visit the PCOB city webpage here:

<https://www.charlottesville.gov/1440/Police-Civilian-Oversight-Board>

Public Works

Director: Steven Hicks (he/him)

Public Works continues advancing pavement, sidewalk, ADA accessibility, community-engagement, and capital-project development and implementation. Pavement improvements are underway across several streets and expected to finish by August 31st. ADA and sidewalk upgrades along Preston Avenue, Harris Street, Montrose Avenue, and High Street continue, with additional curb-ramp installations beginning in late August.

The department hosted a Fifeville Traffic Calming Pop-up Workshop on August 13 to gather resident feedback on neighborhood transportation concerns, potential interventions, and safety opportunities.

Public Works also celebrated the grand opening of the renovated Charlottesville Middle School, a multi-year capital project delivered on schedule and within budget despite complex site conditions.

Policy Briefing Summary

City Council



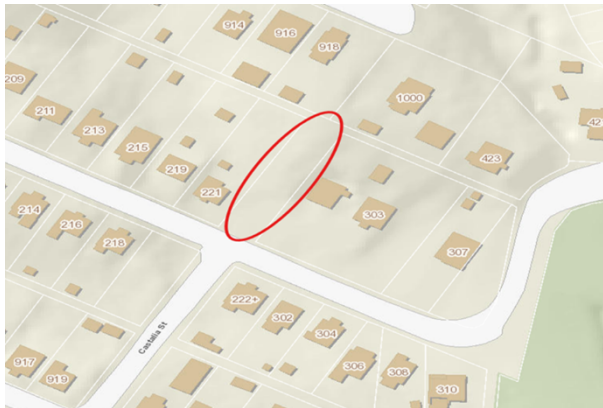
Regarding:	Ordinance Approving Partial Closure of Castalia Street
Staff Contact(s):	Brennen Duncan, City Engineer, Caleb Smith, Traffic Engineer
Presenter:	Brennen Duncan, City Engineer
Date of Proposed Action:	August 17, 2026

Issue

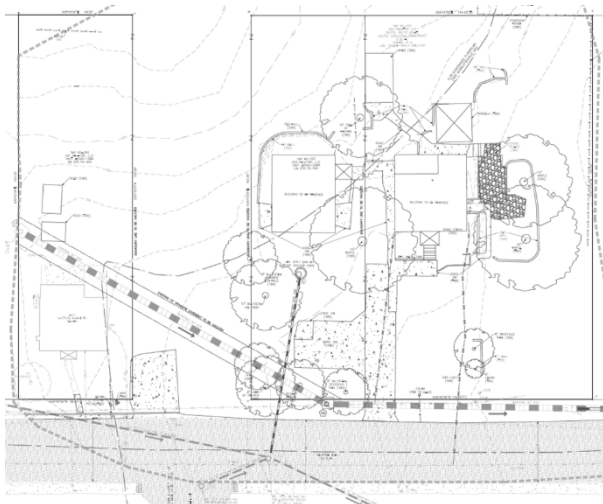
303 Palatine LLC has requested that the unimproved 162-foot portion of Castalia Street between 221 and 303 Palatine Avenue (TMP# 60-259 and TMP 60-257) be closed in the City of Charlottesville, Virginia ("City").

Background / Rule

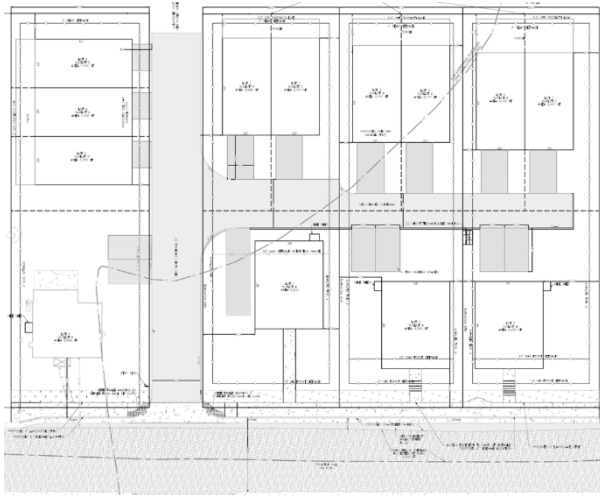
This request is connected with development application PL-25-0153 for a new construction project. The requested unimproved portion of Castalia Street between 221 and 303 Palatine Avenue is to be vacated and re-plated as a private alley in conjunction with this development application as illustrated below.



EXISTING CONDITION



PROPOSED RECONFIGURATION



Analysis

The developer owns both properties abutting the proposed vacation. Notice of the potential Street closure has been given to the public pursuant to Virginia Code §§ 15.2-2204, 15.2-2272, and 15.2-2006, and a legally advertised Public Hearing by City Council was held and conducted on August 17, 2026.

Financial Impact

None.

Recommendation

City Staff recommends that City Council adopt the attached Ordinance authorizing the closure of the 162-foot portion of unimproved Castalia Street between 221 and 303 Palatine Avenue and that the Clerk of Council send a copy of said Ordinance with the attached plat/drawing to the Clerk of the City's Circuit Court for recordation in the current street closing book.

Recommended Motion (if Applicable)

"I make a Motion to adopt the attached Ordinance authorizing the closure of the 162-foot portion of unimproved Castalia Street between 221 and 303 Palatine Avenue and that the Clerk of Council send a copy of said Ordinance with the attached plat/drawing to the Clerk of the City's Circuit Court for recordation in the current street closing book."

Attachments

1. 221_303 Palatine - Vacation of ROW Plat 25.094 - 221 Palatine Ave - ROW VACATION & ESMT [DRAFT] 260414
2. 303 and 221 Palatine - Petition to Close Street or Alley
3. 303 and 221 Palatine - Rendering
4. ORDINANCE - Partial Closure Castalia St. (Palatine Ave) 2026



www.foresightpc.com
434-589-8395

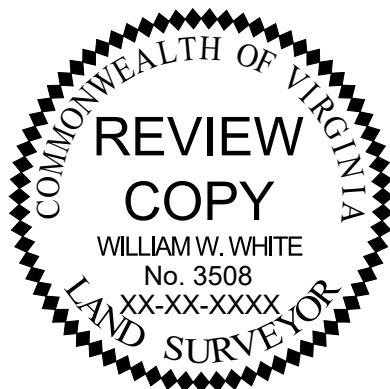
FORESIGHT

SURVEY, PC

LAND SURVEYING | LAND PLANNING

912 E High Street, Suite C
Charlottesville, VA 22902

RIGHT OF WAY VACATION &
EASEMENT PLAT FOR
PID 600259000
LOT 20, BLOCK 70 &
& 600257000
LOTS 11, 12, & 13 BLOCK 71,
BELMONT SUBDIVISION
CITY OF CHARLOTTESVILLE, VIRGINIA



OWNER'S STATEMENT OF CONSENT

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND PID 600259000 IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

221 PALATINE LLC
302 PARK ST # 300
CHARLOTTESVILLE VA, 22902

CITY/COUNTY OF: _____
COMMONWEALTH OF VIRGINIA
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED

BEFORE ME THIS ____ DAY OF _____
20____

BY _____

SIGNATURE OF NOTARY PUBLIC

NOTARY REGISTRATION NUMBER: _____

MY COMMISSION EXPIRES: _____

OWNER'S STATEMENT OF CONSENT

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND PID 600257000 IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY.

303 PALATINE LLC
912 E HIGH ST
CHARLOTTESVILLE VA, 22902

CITY/COUNTY OF: _____
COMMONWEALTH OF VIRGINIA
THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED

BEFORE ME THIS ____ DAY OF _____
20____

BY _____

SIGNATURE OF NOTARY PUBLIC

NOTARY REGISTRATION NUMBER: _____

MY COMMISSION EXPIRES: _____

APPROVED FOR RECORDATION

CITY DESIGNATED AGENT

DATE

OWNERSHIP

APRIL 14, 2026
SCALE: N/A
FILE: 25.094

SHEET
1 OF 4

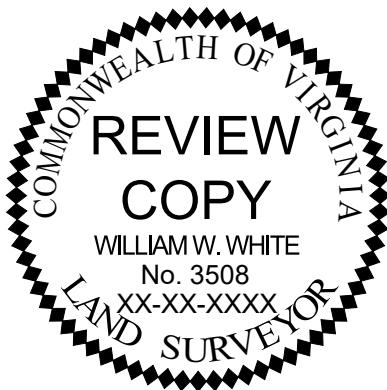


www.foresightpc.com
434-589-8395

FORESIGHT
SURVEY, PC
LAND SURVEYING | LAND PLANNING

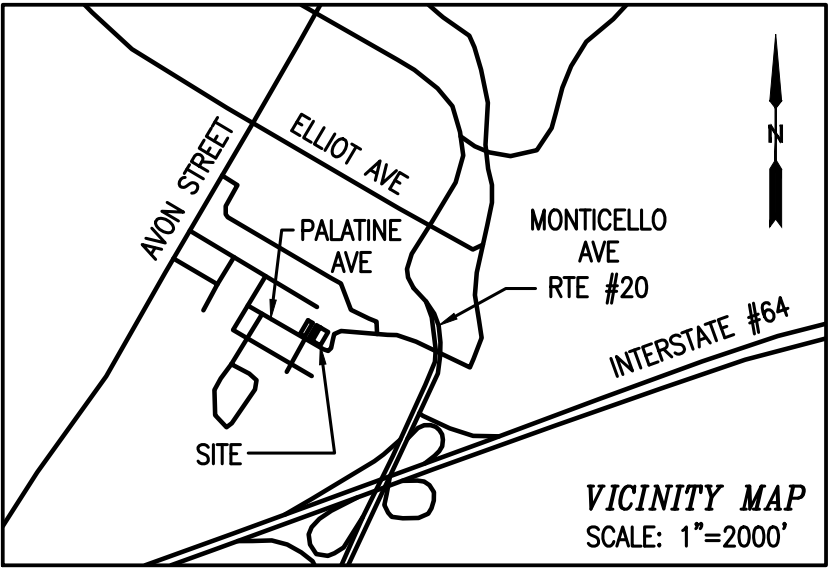
912 E High Street, Suite C
Charlottesville, VA 22902

RIGHT OF WAY VACATION &
EASEMENT PLAT FOR
PID 600259000
LOT 20, BLOCK 70 &
& 600257000
LOTS 11, 12, & 13 BLOCK 71,
BELMONT SUBDIVISION
CITY OF CHARLOTTESVILLE, VIRGINIA



NOTES

- THIS PLAT HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY SHOWN HEREON.
- THIS PLAT HAS BEEN PREPARED FROM A FIELD SURVEY PERFORMED ON APRIL 2, 2025 AS WELL AS PLATS RECORDED AT ALBEMARLE COUNTY DEED BOOK 275 PAGE 404 (PID 600259000) AND ALBEMARLE COUNTY DEED BOOK 96 PAGE 72 (PID 600257000).
- SUBJECT PARCELS ARE LOCATED IN BOTH ZONE "X" AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, AND ZONE "X" SHADED, AREA DETERMINED TO BE WITHIN THE 0.2% ANNUAL CHANCE FLOOD HAZARD ZONE AS SHOWN ON FEMA MAP NO 51003C0288D, EFFECTIVE DATE FEBRUARY 4, 2005. THIS DETERMINATION HAS BEEN MADE BY GRAPHIC METHODS. AN ELEVATION STUDY WAS NOT PERFORMED FOR THIS SURVEY.
- SOURCE OF TITLE (PID 600259000) INSTRUMENT #2025-1089.
- SOURCE OF TITLE (PID 600257000) INSTRUMENT #2025-2280.
- PROPERTIES ARE ZONED R-A RESDENTIAL A.
SETBACKS PER CITY OF CHARLOTTESVILLE:
FRONT: 10'-20' OR EXISTING RANGE
SIDE: 4'
REAR: 4'



NOTES

APRIL 14, 2026
SCALE: N/A
FILE: 25.094

SHEET
2 OF 4



www.foresightpc.com
434-589-8395

FORESIGHT

SURVEY, PC

LAND SURVEYING | LAND PLANNING

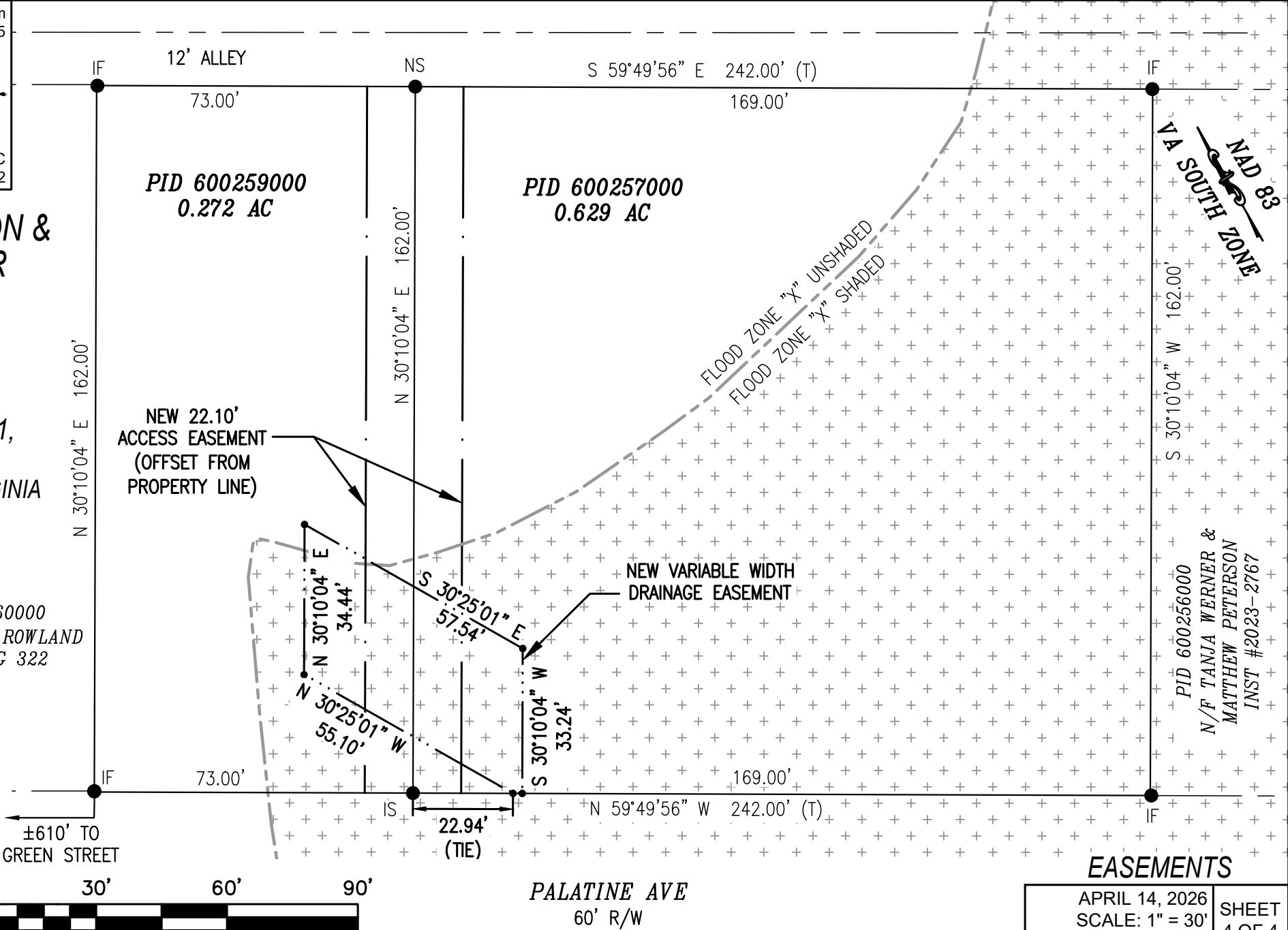
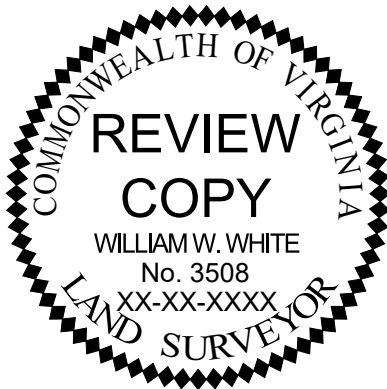
912 E High Street, Suite C
Charlottesville, VA 22902

RIGHT OF WAY VACATION &
EASEMENT PLAT FOR
PID 600259000
LOT 20, BLOCK 70 &
& 600257000
LOTS 11, 12, & 13 BLOCK 71,
BELMONT SUBDIVISION
CITY OF CHARLOTTESVILLE, VIRGINIA

LEGEND

IF IRON FOUND
IS IRON SET

PID 600260000
N/F RICKY C ROWLAND
DB 437 PG 322



EASEMENTS

APRIL 14, 2026
SCALE: 1" = 30'
FILE: 25.094

SHEET
4 OF 4

PETITION TO CLOSE A STREET OR ALLEY

Please Return To: Department of Neighborhood Development Services
PO Box 911, City Hall, Charlottesville, Virginia 22902
Telephone (434) 970-3182 Fax (434) 970-3359

FEE: A filing fee of \$100.00 made payable to the City of Charlottesville.



A. PETITIONER INFORMATION

Petitioner Name: 303 Palatine LLC & 221 Palatine LLC

Petitioner Mailing Address: 302 Park St. Suite 200 Charlottesville VA 22902

Does Petitioner currently own property adjacent to the area requested to be closed? yes If no, please explain _____

Petitioner Phone Number(s):

Work: 434-218-0513

Home: 434-513-5480

Fax: _____

Email: nsceo@nsrelaw.com

B. ADDRESSES OF PROPERTY OWNERS ADJACENT TO THE STREET/ALLEY (use back of form if necessary)

Property Owner Name

303 Palatine LLC
221 Palatine LLC

Mailing Address

302 Park St.
Suite 200
Charlottesville
VA 22902

City Tax Map and Parcel #

600257000
600259000

C. PETITIONER'S REQUEST

1. That, pursuant to the provisions of Section 15.2-2006 of the Code of Virginia (1950), as amended, the said Petitioner(s) apply for the vacating, closing and discontinuance of a certain street or alley, situated in the City of Charlottesville, Virginia, as described below as follows: (Provide name, right-of-way width and length of streets or alleys being closed)
Castalia ROW north of Palatine ~50' x 162'
2. Confirm that no inconvenience will result to any person by reason of said closing, vacation and discontinuance of the said street or alley. Include details in narrative.
3. That land owners along and adjacent to said street or alley desire and request the street or alley to be closed. Attach letters of approval or signatures of approval from adjacent property owners.
4. Attach a copy of the city real property tax map showing the portion of the street or alley to be vacated with the square footage clearly indicated.
5. Applicant must provide copies of a title search and opinion performed by an attorney or licensed title company of the property in question and the alley to the original dedication of the alley or street. Highlight on the deed when the street or alley was created. The deed information is available at the City Circuit Courthouse (315 E. High Street).
6. Applicant must review the attached closing policy prior to submission of this form and attach a narrative which addresses the objectives outlined in that policy to include specific information as to why an alley closing is being requested.

Respectfully Submitted,

[Signature]
Signature of Petitioner(s)

Nicole Scao, Manager
Print

303 Palatine LLC / 221 Palatine LLC

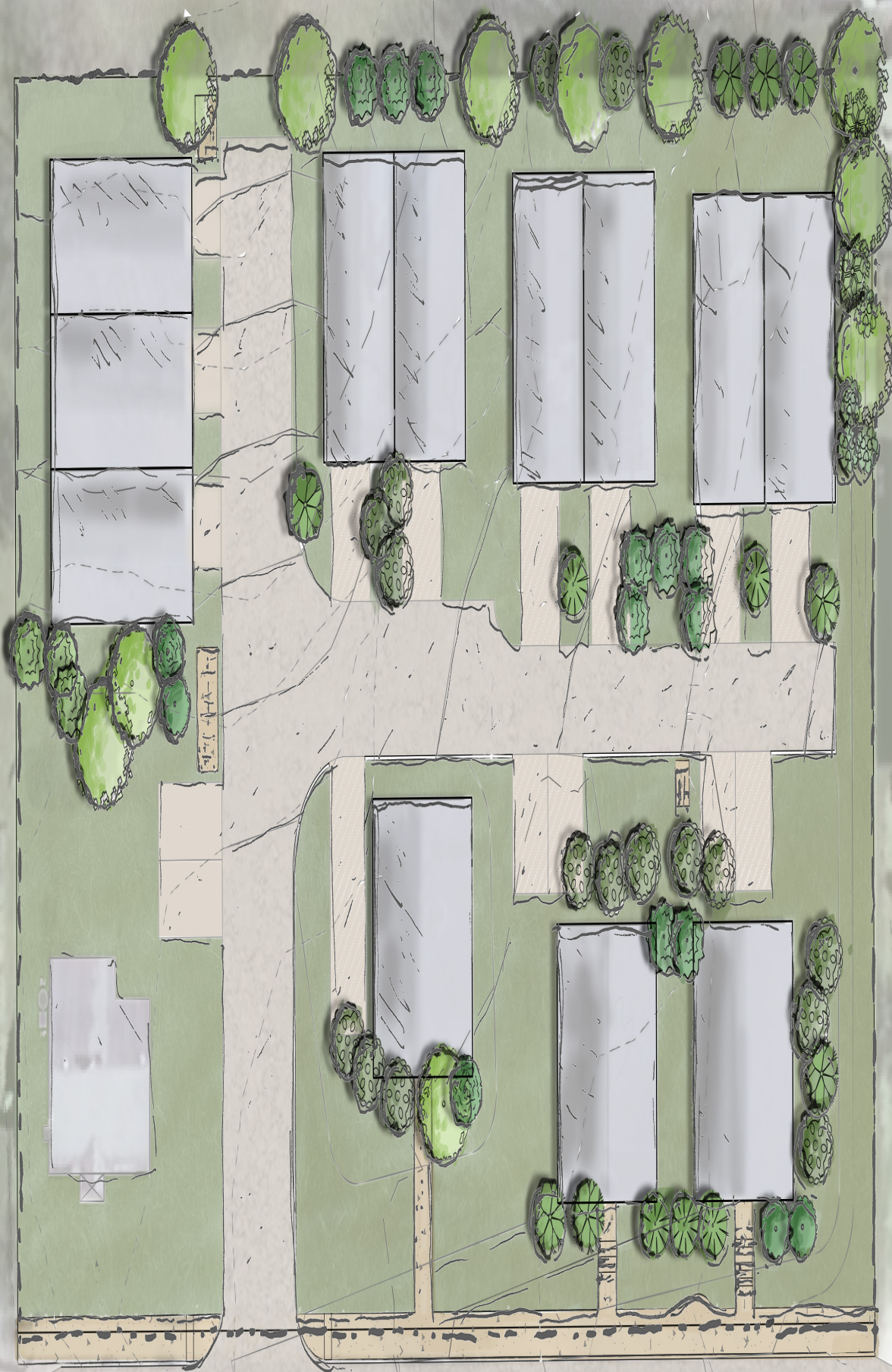
The review process typically takes two months. Following the review, valid applications will be forwarded to a joint Planning Commission and City Council Public Hearing and then to City Council for two readings.

FOR OFFICE USE ONLY (Sign Posting)

I certify that the sign(s) as required by Section 31-271 of the City Code (Zoning Ordinance) as amended has been posted on the following date: _____

Signature: _____

Date Paid: _____ Amt. Paid: _____ Check #: _____ Recorded by: _____





#O-__-__

**ORDINANCE CLOSING, VACATING, AND DISCONTINUING A PORTION OF THE
PUBLIC ROAD KNOWN AS CASTALIA STREET
BETWEEN CITY REAL ESTATE TAX MAP NO. S 60-259 AND 60-257**

WHEREAS, 303 Palatine LLC (“Applicant”), have petitioned the City of Charlottesville, Virginia (“City”), to close a 162-foot portion of the aforesaid Castalia Street (“Subject Street”); and

WHEREAS, the portion of Castalia Street is the subject of this Petition was created circa 1894, on a Plat of the Charlottesville Land Company’s Belmont Property recorded in the City of Charlottesville land records at Deed Book 96 Page 72; and

WHEREAS, notice has been given to the public pursuant to Virginia Code §§ 15.2-2204, 15.2-2272 and 15.2-2006, and a legally advertised Public Hearing by City Council was held and conducted on August 17, 2026; and

WHEREAS, after due consideration of the Application, this City Council finds and determines that the Applicant’s request should be granted; now, therefore,

BE IT ORDAINED by the Council of the City of Charlottesville, Virginia that a 162-foot portion of the Subject Street is hereby closed, vacated and abandoned, and the said area of the Subject Street being more particularly described as follows: unimproved portion of Castalia Street between 221 and 303 Palatine Avenue; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect upon enactment. The City Attorney and City Manager, or their designees, are authorized to take all actions necessary to carry out the actions authorized by this Ordinance, and, on or after the effective date, to record an attested copy of this Ordinance within the Street Closing Book in the land records of the Charlottesville Circuit Court.

Date Introduced: _____, 2026

Date Adopted: _____, 2026

Certified: _____
Clerk of Council

Policy Briefing Summary

City Council



Regarding:	Resolution to Authorize the City Manager to Execute a Grant Agreement Pledging \$3 million to the Salvation Army for the Center of Hope Capital Campaign.
Staff Contact(s):	Samuel Sanders, Jr., City Manager, Taylor Harvey-Ryan, Grants Program Manager
Presenter:	Samuel Sanders, Jr., City Manager
Date of Proposed Action:	August 17, 2026

Issue

The City of Charlottesville wishes allocate \$3 million of the \$7 million it anticipates receiving from the Commonwealth of Virginia for transitional housing. The \$3 million will be pledged to the Salvation Army for the Center of Hope capital campaign.

Background / Rule

The General Assembly of the Commonwealth of Virginia has earmarked \$7 million dollars for the City of Charlottesville to use for transitional housing and workforce development services.

Analysis

Upon execution of the grant with the Commonwealth, the City intends to appropriate the full amount of the grant and execute a grant agreement with the Salvation Army for \$3 million. The Center of Hope will expand the Salvation Army's capacity to meet human needs at the existing Ridge Street campus in Charlottesville. The new Center for Hope will be a 4-story, approximately 47,000 square feet building which is an increase in capacity of 15,000 square feet. This will increase bed capacity from 55 to 114 beds and an additional 7 two-bedroom suites will be included. It will also increase the Salvation Army's feeding capacity from 60 to 120 seats.

Financial Impact

There is no direct financial impact to the City as the funds are a state appropriation. Funding will only be released to the Salvation Army upon the city receiving the funds from the Commonwealth of Virginia.

Recommendation

Staff recommends approval of the resolution to authorize the City Manager to execute a grant agreement pledging \$3 million to the Salvation Army for the Center of Hope Capital Campaign.

Recommended Motion (if Applicable)

I move to authorize this resolution with a single reading and a 4/5ths vote to ensure the inclusion of this grant amount in the capital campaign which closes on August 31st.

Attachments

1. Resolution - Salvation Army Center of Hope - Revised



RESOLUTION #R-__-__

Resolution Authorizing the City Manager to Execute a Conditional Grant Agreement of up to \$3,000,000 with the Salvation Army for the Center of Hope Expansion Project

WHEREAS, the Commonwealth of Virginia has appropriated \$7,000,000 to the City of Charlottesville for development of a transitional housing and life skills training facility to increase capacity to serve individuals and families experiencing homelessness in the community; and

WHEREAS, the Salvation Army is conducting a capital campaign to expand its Center of Hope facility, and the proposed expansion is intended to increase transitional housing capacity and life skills training services available to City residents, thereby serving a public purpose; and

WHEREAS, Virginia Code § 15.2-953 authorizes the City to appropriate funds to charitable institutions providing services to City residents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia,

1. The City Manager is authorized to negotiate and execute, in a form approved by the City Attorney, a grant agreement committing an amount not to exceed \$3,000,000 to the Salvation Army for eligible capital costs of the Center of Hope expansion project; and
2. that no funds shall be disbursed unless and until (i) the City has received and appropriated the \$7,000,000 grant from the Commonwealth; (ii) the City Manager and City Attorney have confirmed that the proposed use is eligible under the Commonwealth grant and any related grant agreement; and (iii) the Salvation Army has provided evidence satisfactory to the City Manager that sufficient funding is committed to complete the expansion project.

Date Adopted:

Certified:

Clerk of Council