A Work Session of the Albemarle County School Board was held on September 27, 2012 at 6:30 p.m., Room 241, Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia 22902.

**PRESENT:** Mr. Ned Gallaway; Mrs. Diantha McKeel; Mrs. Barbara Massie Mouly; Mr. Stephen Koleszar; and Mrs. Pamela Moynihan.

**ABSENT:** Mr. Eric Strucko and Mr. Jason Buyaki.

**STAFF PRESENT:** Dr. Pamela Moran, Superintendent; Dr. Billy Haun, Assistant Superintendent for Student Learning; Dr. Matt Haas, Assistant Superintendent for Organizational and Human Resources Leadership; Mr. Vincent Scheivert, Chief Information Officer; Ms. Melissa Anderson, Strategic Planning and Organizational Improvement; Mr. Phil Giaramita, Public Affairs and Strategic Communications Officer; Mr. Chris Brown, Senior Assistant County Attorney; and Mrs. Jennifer Johnston, Clerk.

**Agenda Item No. 1.1. Closed Meeting.**

At 5:35 p.m., Mrs. McKeel offered a **motion** that the School Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia under Subsection 3 for the following purposes discussion or consideration of the acquisition of real property for school purposes; and subsections 3 and 7 for the following purposes: consultation with legal counsel regarding the potential disposition of real property and a potential legal conflict of interest. Mr. Gallaway **seconded** the motion, **and the motion passed with Mr. Strucko and Mr. Buyaki absent.**

**Agenda Item No. 1.2. Certify Closed Meeting.**

Mrs. McKeel offered a **motion** that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Mrs. Moynihan **seconded** the motion. **Roll was called, and the motion passed by the following recorded votes:**

**AYES**: Mrs. McKeel, Mrs. Mouly, Mr. Gallaway, Mrs. Moynihan; and Mr. Koleszar.
**NAYS**: None.
**ABSENT:** Mr. Strucko and Mr. Buyaki.

**Motion carried by a 5:0:2 vote.**

Mrs. McKeel offered a **motion** to authorize the Chairman to sign off on a letter to the Virginia Department of Transportation from the School Board regarding our concerns about the bypass and how it will impact our schools. Mrs. Moynihan **seconded** the motion, **and the motion passed**.

**Agenda Item No. 1.3. Call to Order.**

At 6:30 p.m. Mr. Koleszar, Chairman, called the meeting to order.

**Agenda Item No. 1.4. Pledge of Allegiance.**
**Agenda Item No. 1.5. Moment of Silence.**

**Agenda Item No. 2.1. Agenda.**

Mrs. McKeel offered a **motion** to approve the agenda. Mrs. Moynihan **seconded** the motion, **and the motion passed.**

**Agenda Item No. 3.1. Approval of Consent Agenda.**

3.1 Approval of Consent Agenda
3.2 Approval of Title I, Part A, Improving Basic Programs Application
3.3 Approval of Title I, Part C, Education of Migratory Children Application
3.4 Approval of Title II, Part A, Teacher Quality Application
3.5 Approval of Title III, Part A, Language Instruction for Limited English Proficient and Immigrant Students Application
3.6 FY2012-13: Donation to Murray High School
3.7 For Approval: Policy Reviews and Revisions
3.8 FY2012-13: Reimbursement to Albemarle High School Budget
3.9 FY2012-13: Donations to Cale, Meriwether Lewis, and Murray High Schools
3.10 Personnel Action
3.11 For Information: Policy Reviews and Revisions

Mrs. McKeel offered a **motion** to approve the consent agenda minus the minutes from 2011 and 2012 and moving Policy KC to information. Mrs. Moynihan **seconded** the motion. Mr. Gallaway said that on Policy KC, the language being removed concerning public participation and input being encouraged causes concern and he asked if it could be included in the policy. Mr. Koleszar asked that Policy GCQA be vetted through the Teacher Advisory Committee. **The motion passed.**

**Agenda Item No. 4.1. Minutes – 2011.**

Mrs. McKeel offered a **motion** to approve the minutes of June 9, 2011. Mrs. Moynihan **seconded** the motion**, and the motion passed with Mr. Gallaway abstaining.**

Mrs. McKeel offered a **motion** to approve the minutes of July 14, 2011. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mr. Gallaway abstaining**.

Mrs. McKeel offered a **motion** to approve the minutes of August 11, 2011. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mrs. Moynihan and Mr. Gallaway abstaining**.

Mrs. McKeel offered a **motion** to approve the minutes of October 13, 2011. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mr. Gallaway abstaining**.

Mrs. McKeel offered a **motion** to approve the minutes of December 1, 2011. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mr. Gallaway abstaining.**

**Agenda Item No. 4.2. Minutes – 2012.**

Mrs. McKeel offered a **motion** to approve the minutes of January 26, 2012. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mrs. Moynihan abstaining**.

Mrs. McKeel offered a **motion** to approve the minutes of September 13, 2012. Mrs. Moynihan **seconded** the motion, **and the motion passed with Mrs. Mouly abstaining**.

**Agenda Item No. 5.1. Announcements.**

Dr. Haun said that in August the Board approved a waiver for Murray High School accreditation. The waiver was approved initially with the Board of Education. It will be approved on the next Board of Education agenda.

Mr. Koleszar spoke about the report on SAT scores. He asked Dr. Haun to provide information on the percentage of students taking the test.

Mr. Scheivert said that beginning October 6, 2012 the division will begin its remote CoderDojos.

**Agenda Item No. 6.1. School Board/Superintendent Business.**

Dr. Haas and Dr. Haun shared information on the EdLeader 21 Conference that they will be presenting out in the next week. The presentation will be on performance assessments.

Dr. Moran spoke about a conference that will be taking place at the County Office Building for teachers. The conference is hosted by LoC History Teacher Institute.

**Agenda Item No. 7.1. A Closer Look at Goal 4: Continuous Improvement in Two Schools.**

Dr. Haas provided the Board with an overview of the continuous improvement through Plan, Do, Study, Act. Ms. Alison Dwier-Selden, principal of Walton Middle School, and staff provided the Board with an overview of the work at Walton Middle School as it relates to Plan and Do.

After the presentation, Board members then asked or noted the following: 1) how did the administration begin to address the opportunities and threats found during the SWOT analysis, and 2) are there formal structures or standard operating procedures for new principals to follow when transitioning into a new position.

Ms. India Haun, principal of Brownsville Elementary School, and staff provided the Board with an overview of the work at Brownsville Elementary School as it relates to Study and Act. They then led the Board through activities that teachers at Brownsville would participate in around continuous improvement.

After the presentation, Board members discussed the following questions: 1) How does the PDSA process help promote continuous improvement at the school level and help students achieve?; 2) How does or could this process improve teacher engagement?; 3) How does this process support teachers in developing Lifelong Learning competencies for all students?; 4) How do you see the continuous improvement process helping us to achieve our Division's mission of establishing a community of learners and learning?; 5) How is the continuous improvement work aligned with the professional learning community processes?; and 6) What are some ways we could brainstorm to involve students in meaningful ways in this process?

**Agenda Item No. 7.2. Break**

There was a break from 8:05 p.m. until 8:13 p.m. (Mrs. Mouly left during the break.)

**Agenda Item No. 7.3. A Closer Look at Goal 4: Strategic Communications.**

Mr. Giaramita provided the Board with a presentation on strategic communications. The presentation included the purpose, outreach efforts, SWOT analysis, the benefits of a strategic communications plan, and expected outcomes. The Board then participated in a SWOT analysis on communications for the division.

Board members then discussed the strengths, weaknesses, opportunities and threats for communications as identified by Board members.

**Agenda Item No. 8.1. Public Comment.** None.

**Agenda Item No. 9.1. Other Business by Board Members/Superintendent.**

Mr. Gallaway said that at the PREP meeting there was a discussion about the need for support of special education students once they move on from the division. He asked that it be considered for a potential legislative position for additional support of vocational rehabilitation once students leave the division.

**Agenda Item No. 10.1. Closed Meeting.** None.
**Agenda Item No. 11.1. Certify Closed Meeting.** None.

**Agenda Item No 12.1. Adjournment**

At 9:06 p.m., Mr. Koleszar, hearing no objections, adjourned the meeting of the Albemarle County School Board.

Chairman

Clerk